

WROCKWARDINE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 12th September 2018 at Admaston House at 7.30 p.m.

Present:

Chair: Ms. Nadine Evans.

Cllrs: P. Bevis, I. Farrington, S. Rawlings, Mrs. Jo Savage and Mrs. Sheila Turner.

Mr. M. Goldstraw – Clerk

Cllr. Jacqui Seymour (Borough Councillor – Wrockwardine Ward).

Also Present: Connor Furnival, Clerk to Rodington Parish Council

Barry Cartwright, Parish Speed Watch Officer

Sheila Higgins

18/51 Chair's Opening Remarks

The Chair welcomed everyone back after the summer recess and thanked all those who had assisted the Chair and Clerk during the break.

18/52 Apologies for Absence

Apologies were received and accepted from Cllrs. Mrs. Elaine Ballantyne and K. Ballantyne.

18/53 Declarations of Interest and Dispensation Requests

There were no declarations or dispensation requests.

18/54 Public Session

Mr. Cartwright gave a report on the information gained from the installation of the Speed Indicator Equipment in Wrockwardine Village and requested that Council consider placing an order for two more mounting brackets to allow the equipment to be used in other suggested locations in Admaston. The meeting heard that the equipment had been in use in the village of Wrockwardine for a period of three months and there had been a recorded 1141 speed violations (over the legal limit of 30 mph).

Mr. Cartwright was thanked for his assistance and for his report; it was agreed to discuss the provision of extra mounting brackets at the appropriate point in the agenda.

18/55 Minutes

The Minutes of the Meeting held on 11th July 2018 were confirmed and signed, by the Chair, as a true record.

18/56 Planning Matters

a) Applications:

The following applications were considered:

TWC/2017/0253 Rushmoor Paddock, Rushmoor Lane, Bratton. Change of Use of Agricultural Land to Equestrian, erection of replacement stable block with associated storage facilities, formation of new vehicular access, formation of pond and the installation of a septic tank *****AMENDED DESCRIPTION, AMENDED PLANS AND AMENDED DOCUMENTATION RECEIVED*****

The Clerk was asked to convey to the Planning Authority that the Parish Council still had grave concerns over the viability of this application. Planning officers would be aware that the current use of the site was of a small three stable equine unit restricted to a personal, hobby, use however, this proposal transforms it into a commercial development. Members did not feel that living accommodation (a large static caravan) was necessary on this site all year around; the only time a person would be required on site would be for the limited duration when mares were foaling. In addition, members did not consider that the condition of the land was suitable to support the required number of horses.

Members were concerned over the implications the proposal would have on traffic. Rushmoor Lane is a relatively busy winding road and the site is adjacent to one of its sharpest bends; this development would inevitably lead to additional traffic and animal movements on the lane which would be dangerous. Members could not see how the applicant would be able to guarantee that this very large equine business would be viable as the current use of the site was of a domestic/hobby nature only. It was resolved to request that the application be refused.

TWC/2018/0538 Rushmoor Paddock, Rushmoor Lane, Bratton. Creation of a new access and the temporary siting of a caravan *****AMENDED PLANS RECEIVED*****

Members expressed concern that this was a very large new access (and access road); Rushmoor Lane is a relatively busy winding road and the site is adjacent to one of its sharpest bends; this development would inevitably lead to additional traffic and animal movements on the lane which would be dangerous. Members did not feel that any living accommodation (a large static caravan) was necessary on this site all year around; it was felt that the only time a person would be required on site would be for the limited duration when mares were foaling. In addition, members did not consider that the condition of the land was suitable to support the required number of horses. The Clerk was asked to note, in his response, that the Reading Agricultural report, commissioned by the Borough Planning Department, concluded that the proposed business was not viable.

- TWC/2018/0727 Land rear of 32 Bratton Road, Bratton. Reserved matters application for the erection of 14 dwellings with associated detached garages including details for appearance and landscaping pursuant to outline application TWC/2018/0377. There were no comments.
- TWC/2018/0651 9 Spinners Court, Shawbirch. Erection of a single storey rear extension and the conversion of existing garage. There were no comments.
- TWC/2018/0283 Tine Grange, Charlton. Erection of replacement single storey outbuilding to be used as ancillary accommodation and erection of single storey extension to existing dwelling ***AMENDED DESCRIPTION***

Following discussion, it was resolved to object to the application as it was considered to be too close to a facility providing animal housing (within 25 metres) which would place the existing neighbour in jeopardy of future claims of nuisance being brought against them because of the proximity to animal housing. The Borough Council is required to assess the impact of the existing use on the proposed use and future occupants of this dwelling.

Permissions:

The following permissions were received:

- TWC/2018/0515 12 Woodhall Close, Shawbirch. Garage conversion, the erection of a two-storey rear extension and detached two storey double garage.

b) To note planning matters dealt with under delegated powers during August Applications:

- TWC/2018/0616 32 Bratton Road, Bratton. Erection of 1 detached garage with attic storage. There were no comments.
- TWC/2018/0515 12 Woodhall Close, Shawbirch. Erection of a two-storey rear extension and a detached double garage ***Amended description and amended plans received*** There were no comments.
- TWC/2018/0597 Land to the North of, Haygate Road, Wellington. Reserved matters application (Amendment to TWC/2017/0643) for the erection of 4no. dwellings with appearance, landscaping, layout and scale in pursuant to outline application TWC/2013/1033. There were no comments.

Permissions:

The following permissions were noted:

- TWC/2018/0300 The Clock House, 3 Admaston Spa, Admaston. Erection of an orangery, erection of a 1.1m high fence, changes to the landscaping and conversion of existing coach house into habitable use (Full Planning Application).
- TWC/2018/0301 The Clock House, 3 Admaston Spa, Admaston. Erection of an orangery, erection of a 1.1m high fence, changes to the landscaping and conversion of existing coach house into habitable use (Listed Building Application).
- TWC/2018/0510 Admaston House, Wellington Road, Admaston. Crown lift of 10%, crown thinning of 15% and crown clean to 1 Siberian Elm tree.
- TWC/2018/0366 Land to the North of, Haygate Road, Wellington. The installation and display of 1 non-illuminated welcome 'V' board, 6 non-illuminated directional boards and 8 non-illuminated flagpoles.
- TWC/2018/0377 Land rear of, 32 Bratton Road, Bratton. Variation of condition 19 of outline planning permission TWC/2016/0978 (14 dwellings, access, layout and scale) to allow a revised site layout.

Refusal:

- TWC/2018/0069 Primrose House, 11 Rushmoor Lane, Rushmoor. Felling of 1 Alder tree (T1) and removal of lowest branch to 1 Alder tree (T2).

Appeal:

- TWC/2017/0601 Land adjacent The Elms, Walcot. Erection of 4 detached dwellings with detached garages and creation of new access.

18/57 Parish Matters

a) RoSPA inspection Wrockwardine Playing Fields

The Clerk tabled the RoSPA report on Wrockwardine Playing Fields and reported that he had attended the field following receipt of the report to attend to one matter. The Clerk was to meet with the contractors on site on Monday 17th September to discuss required maintenance highlighted in the report.

It was confirmed that Cllr. Farrington would be attending the RoSPA course.

b) Parish Newsletter

The Chair stated that she was disappointed by the lack of any public response to the requests for opinions on matters reported in the newsletter.

Options for “piggybacking” onto the distribution of the PCC magazine were tabled and it was agreed that the Chair should pursue the possibilities.

c) Provision of defibrillators

The Chair asked the meeting to consider the provision of defibrillators to be sited at various locations within the Parish. The Clerk tabled details of cost from one supplier and it was agreed to explore the provision of defibrillators and to allow the F&GP Committee to explore provision for them in the next budget.

d) Land at Allscott

The Chair provided details of a plot of land opposite the bus shelter at Allscott on the junction of Back Lane (the Allscott Loop Road) and Rushmoor Lane and asked Council to consider its adoption. The Clerk informed the meeting that he had contacted the Borough Council to ascertain the status of the land and it was believed to be adopted highway; Mr. Gareth Pegg, Group Manager Highways and Engineering was looking into the matter for the Clerk.

e) Parish Lighting

The Clerk was asked to contact Shropshire Homes, the developers of the Bratton Road site, to ascertain whether they were willing to hand the street lights over to the Parish Council.

18/58 Accounts for Payment

Receipts & Payments - It was RESOLVED - that these be approved and paid as tabled.

The following additional payments were approved:

J. Boffey	Newsletter Distribution	Cheque 300565	£400.00
Ditton Services	Grounds Maintenance	Cheque 300566	£983.33

Statements 53 to 61 Unity Trust were tabled along with the reconciliations and were approved.

Bank Accounts

It was noted that now that the July minutes had been approved, they could be presented to the Nationwide as proof of approval of the opening of a new bank account for the mandate however, considering the Clerk’s impending retirement and the expected appointment of a new Clerk and Responsible Financial Officer, the Clerk felt that it would be appropriate to delay the opening of any new account until such time as the new Clerk was in post. It was agreed that Council should delay the opening of the new account until the new Clerk was in post.

External Audit – To note the completion of the Audit and receive the report.

The Clerk reported that Council had received the return from our External Auditors and Notice of the Completed Audit had been published on-line along with a link to the Audit Report. The External Audit concluded that “the information in the annual return is in accordance with proper practices and no other matters have come to our attention giving

cause for concern that relevant legislative and regulatory requirements have not been met.”

There were no matters of any importance noted in the section headed “other matters not affecting our opinion”.

The Clerk was thanked for once again steering Council through a successful audit.

18/59 Grant Applications

Admaston House Trust

A request for £10,000 in support of a phase two expansion was received. It was proposed by the Chair that a grant of £10,000 be awarded; seconded by Cllr. Mrs. Sheila Turner it was RESOLVED that a grant of £10,000 be awarded to Admaston House Trust.

Wrockwardine Parish Hall

A request for £5,000 in support of the resurfacing of the parish hall Car Park was received. It was proposed by the Chair that a grant of £5,000 be awarded; seconded by Cllr. Mrs. Sheila Turner it was RESOLVED that a grant of £5,000 be awarded to Wrockwardine Parish Hall.

Telford & Wrekin Arthritis Support Group

A request for £200 to support funding for physiotherapy services was received. It was proposed by Cllr. Rawlings that a grant of £200 be awarded; seconded by the Chair, it was RESOLVED that a grant of £200 be awarded to Telford & Wrekin Arthritis Support Group.

18/60 F&GP Committee

Following discussion, it was resolved to hold the F&GP meeting at the beginning of November when it was hoped that the new Clerk would be in post to work alongside the existing Clerk to assist with the production of the draft budget.

18/61 Traffic Matters

a) Traffic Working Group

The Chair gave a report on the discussions held with Borough Officers on the £25k set aside by the Parish Council might best be utilised now that the Borough Council had declined to act upon the consultations previously held. It was noted that the Borough Council was willing to provide officer support to come up with a scheme acceptable to the Parish Council using the £25k budget; it was hoped that a scheme could be designed in January or February 2019. It was noted that the Borough had agreed to provide the officer support free of charge.

b) Portable Speed Indicator Equipment – mounting posts for Allscott

It was agreed that permission would need to be sought from the Borough Council for separate mounting posts in Allscott. It was resolved to purchase two more mounting brackets for use in the Parish.

c) Gateway Signs

There was nothing to report.

d) Request for better signage for the quarry from Shawbirch/Admaston

Cllr. Farrington requested that better signage be provided to encourage HGVs to take an appropriate route to and from the quarry. It was agreed that the matter should be taken up at the appropriate quarry liaison meetings.

18/62 Correspondence

T&WC	Notification that the parish Council has been awarded a grant following nominations under the Green Guarantee Legacy Funding votes. The Parish received votes for the Admaston Allotments and Orchard site.
Shropshire Wildlife Trust	Depave Project. Noted.
Unity Trust Bank	Notice of an increase in interest rate earned on the Council's Instant Access Account to 0.4%.
T&WC	Grounds and Cleansing Services Contract. Details of the Borough Council's procurement procedures. Noted.
Police & Crime Commissioner	We Don't Buy Crime scheme. Noted.

Cllr. Miss Seymour gave a report.

18/63 Employment Working Group

Schedule 12A Local Government Act 1972: RESOLVED that the press and public be excluded from the meeting for the remaining items of business which is confidential and may disclose exempt information.

18/64 Chairman's Closing Remarks

The Chair thanked all for attending the meeting.

18/65 Next Meeting – Next meeting to be Wednesday 10th October 2018 at Wrockwardine Parish Hall at 7.30 p.m.

There being no further business the meeting closed at 9:38 p.m.

Signed _____
Chair

Date _____

WROCKWARDINE PARISH COUNCIL
PAYMENTS AND RECEIPTS FOR CONSIDERATION COUNCIL MEETING
12th September 2018

PAYMENTS MADE – JULY/AUGUST

	Amount	Chq. No.	VAT	TOTAL
npower – Lighting Account	782.18	DD	156.44	938.62
M. G. – Newsletter Print	279.95	300540	----	279.95
P. Kingston – Bridge Refurb	900.00	300541	----	900.00
M. G. – Memory Sticks	14.61	300542	----	14.61
Ditton Services – Gds Maint	983.33	300543	----	983.33
e.on – Lighting Maintenance	1113.83	300544	222.77	1336.60
	} 884.01	300545	----	884.01
Staff Costs	} 149.59	300546	----	149.59
	} 349.69	300557	----	349.69
M. G. - Travel	19.99	300548	0.68	20.67
* Ditton Services – Gds Maint	983.33	300549	----	983.33
*	} 884.01	300545	----	884.01
*Staff Costs	} 149.59	300546	----	149.59
*	} 349.69	300557	----	349.69
	<u>7843.80</u>		<u>379.89</u>	<u>8223.69</u>

***Payments to be made in August**

PAYMENTS TO BE MADE – SEPTEMBER

	Amount	Chq. No.	VAT	TOTAL
PKF Littlejohn – Audit	300.00	300553	60.00	360.00
TreeMan – Tree work	390.00	300554	78.00	468.00
Playsafety – RoSPA	105.00	300555	21.00	126.00
Jake Crutchley – Shelter Cleaning	80.00	300556	----	80.00
M. G. – Domain Name	6.79	300557	1.30	8.09
M. G. – Advertisement	165.00	300558	33.00	198.00
	} 883.81	300559	----	883.81
Staff Costs	} 149.79	300560	----	149.79
	} 349.69	300561	----	349.69
M. G. – P&PC	29.62	300562	2.87	32.49
M. G. - Office Exp	125.00	300563	----	125.00
M. G. - Travel	58.51	300564	2.33	60.84
	<u>2643.21</u>		<u>198.50</u>	<u>2841.71</u>

RECEIPTS

Brought forward	£123,766.35
Precept	£33,198.00
Bank Interest	£57.80
Customs VAT	£3,638.27
Misc.	<u>£0.00</u>
	<u>£160,660.42</u>

Bank Balance Unity Trust	£132,234.51	Receipts	£160,660.42
Less u/p cheques	£50.00	less p'mts	£28,475.91
Less a/c to be paid	<u>£2,841.71</u>		<u>£2,841.71</u>
	<u>£129,342.80</u>		<u>£129,342.80</u>

Signed

Responsible Financial Officer

Signed

Chairman