

WROCKWARDINE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 11th April 2018 at Admaston House at 7.30 p.m.

Present:

Presiding: Cllr. Ms. Nadine Evans.

Cllrs: K. Ballantyne, P. Bevis, I. Farrington, Mrs. Jo Savage and Mrs. Sheila Turner.

Mr. M. Goldstraw – Clerk

Borough Councillor Miss Seymour.

17/142 Chairman's Opening Remarks

The Chair welcomed everyone to the Meeting.

17/143 Apologies for Absence

Apologies were received and accepted from Cllrs. S. Rawlings, Mrs. E. Ballantyne and T. Kiernan. It was noted that Cllr. Ms. Elaine Anderson had been granted leave of absence.

17/144 Declarations of Interest and Dispensation Requests

There were no declarations or dispensation requests.

17/145 Public Session

Cllr. Farrington raised concerns over the levels of dust and noise emanating from the quarry. Following discussion, it was agreed that Cllr. Miss Seymour would provide Cllr. Ferrington with the direct telephone number of the quarry so that complaints could be made as the nuisance occurred. The Clerk agreed to make enquiries as the date of the next quarry liaison meeting.

Cllr. Mrs Savage asked if the proposed houses on the Allscott site were to have adequate insulation etc. A discussion of the requirements under the planning application was held.

17/146 Minutes

The Minutes of the Meeting held on 14th March 2018 were confirmed and signed, by the Chairman, as a true record.

17/147 Planning Matters

a) Applications:

The following applications were considered:

TWC/2018/0283 Tine Grange, Charlton. Erection of single storey replacement barn for ancillary accommodation, single storey extension to existing converted barn and new timber framed garage with storage above. There were no comments.

TWC/2018/0284 The Dingle, Blacksmiths Lane, Wrockwardine. Tree works to one Scots Pine (T1) including the removal of dead wood, thinning of up to 15% and the reduction of side branches by up to 2m to lessen trunk weight. There were no comments.

Permissions:

The following permissions were noted:

TWC/2017/0643 Land to the North of Haygate Road, Wellington. Reserved matters application for the erection of 289 dwelling including details for appearance, landscaping, layout and scale pursuant to outline application TWC/2013/1033 ****AMENDED PLANS RECEIVED****

TWC/2018/0119 Ashcroft, 12 Charlton. Raising of roof height to accommodate loft conversion and the erection of a single storey front extension.

TWC/2018/0175 Orleton Park, Holyhead Road, Wellington. Installation of 1 non-illuminated aluminium directional sign for Haygate Road housing development.

TWC/2018/0140 19 Aldermead Close, Admaston. Erection of a part single storey, two storey and first floor side and rear extension including creation of a balcony and installation of 3 roof lights.

TWC/2018/0160 The Gables, 28 Bratton Road, Bratton. Erection of a new boundary wall and replacement gates.

Refusal:

The following refusal was noted:

TWC/2018/0156 Land East of Walcot House, Walcot. Erection of 1 dwelling with detached triple garage including the installation of a soakaway and associated vehicular access.

Withdrawal:

The following withdrawal was noted:

TWC/2017/1028 Land to the North of Haygate Road, Wellington. Formation of a new access from Haygate Road for construction access during the construction period of the development.

17/148 Parish Matters

Annual Parish Meeting

It was noted that the Annual Parish Meeting was to be held on Thursday 19th April at Wrockwardine Parish Hall at 8.00 p.m.

17/149 Accounts for Payment

Receipts & Payments - It was RESOLVED - that these be approved and paid as tabled.

The following additional payment was approved:
Ditton Services cheque 300519 £983.33 Grounds Maintenance Contract

Statements 49 to 56 Unity Trust were tabled along with the reconciliations and were approved.

Bank Accounts

The Clerk informed the meeting that due to having to complete the annual accounts and audit along with the work relating to the new GDPR the matter had progressed but was in hand.

Annual Accounts

The Clerk tabled the completed Annual Accounts which were accepted by the Meeting. The Clerk reported that the VAT return had been completed and filed and that the books were ready to be taken to the Internal Auditor.

17/150 Audit

a) To review the effectiveness of the Council's Internal Controls and to consider any action necessary.

Members carried out a review of the effectiveness of the Council's Internal Controls for the year ending 31st March 2018 which were considered to be satisfactory.

b) Approve the Annual Governance Statement (by resolution)

The meeting RESOLVED to approve the Annual Governance Statement.

c) Consider the Accounting Statement (and approve it by resolution)

The meeting considered and RESOLVED to approve the Accounting Statement.

d) Ensure the Accounting Statements are signed and dated by the person presiding at the meeting.

The Accounting Statements were signed and dated by Cllr. Ms. Nadine Evans who was presiding at the meeting.

17/151 General Data Protection Regulations

The Clerk reported that he had successfully applied the appropriate web code for the Cookie notification/approval on the Council's website and had added the appropriate policies to comply with the forthcoming GDPR.

It was RESOLVED to approve the following policies:
Retention of Documents Policy; Rights of Data Subjects; Privacy Policy; Email Contact Privacy Policy; Grants (Application) Privacy Policy.

The Clerk confirmed that work towards completion of the Council's Data Protection Impact Assessment was well underway.

The Clerk was thanked for the work he had put into ensuring that the Council met the required compliance measures under the new Act.

17/152 Tree at Admaston Green

Cllr. Ms. Evans reported that the tree had not had any work done on it and now required some work to ensure that it remained safe and healthy. The Clerk reported that he had spoken to the Borough Council's Tree Officer, Mr. Gavin Onions, who had stated that the tree was a Siberian Elm; *Ulmus pumilla*. It is subject to preservation order and any major trees works would require a tree work application. Mr. Onions had agreed to meet with members on site and would provide free advice. It was agreed to arrange a meeting with Mr. Onions.

Member discussed alternatives to replace the damaged wall around the tree.

17/153 Traffic Matters

a) Traffic Calming Allscott Heath and Admaston

The Clerk reported on the liaison meeting at which members of the Traffic Working Group, Mr. Neil McManus, Development Manager, Northern Trust, Officers of the Borough Council's Highways department and the end development partner had attended.

The Borough Council were content with the proposal for a speed limit reduction to 30 MPH on all Wrockwardine approaches.

The Borough Council were content with the proposal for a reduction to 20 MPH in the village centre of Wrockwardine.

It was agreed that alternative schemes for the introduction of one-way system in the village of Wrockwardine would be prepared ready for a public consultation. TWC are in favour of adopting one way to prevent traffic entering the village.

The Borough Council were content with the proposal for a speed reduction to 40MPH between the site and Admaston. It was agreed that moving the speed limit to beyond the railway bridge at Holland Style (in the direction of Admaston) would be sensible. (The requested traffic light control for the bridge was not considered to be feasible). It was agreed that the possibility of a build out control at the bridge should be looked in to.

It was agreed that a number of options for the possible realignment of the road at the junction at Station Road/ Shawbirch Road near to the railway bridge would be looked into and models produced to see if they would work.

Re-alignment of the junction near the plough was agreed to.

they had absolutely no objection to the application to the Borough Council for funding. Indeed, it was hard to see what right the Parish Council would have to object to the right of a third party to apply for a grant from another authority.

Admaston House Trust	Request for support from the Parish Council in an application to the Borough Council for a “Small Community Facility Fund Grant. Members stated that they had absolutely no objection to the application to the Borough Council for funding. Indeed, it was hard to see what right the Parish Council would have to object to the right of a third party to apply for a grant from another authority.
T&WC	BACS Payment for half of the requested precept in the sum of £33,198.00. Noted.
T&WC	Notification of signing and lining improvement work to the B5063 from Shawbirch to the Borough boundary commencing on the 16 th April and lasting for approximately four weeks. Noted.
Salop Pension Fund	Notification of a demand for £500 to cover the annual deficit as confirmed by the scheme actuary. Noted (paid).
Admaston House Trust	Grant application. It was agreed that as the application had only been received on the afternoon of the meeting, it would be copied and tabled at the next meeting.

17/156 Chair’s Closing Remarks

Cllr. Ms. Evans thanked all for attending the meeting.

Borough Cllr. Miss Seymour gave details of the availability of £500 Ward funding for rural Wrockwardine. Members were asked to consider suitable projects.

17/157 Next Meeting – Next meeting to be the Annual Council Meeting on Wednesday 9th May 2018 at Wrockwardine parish Hall at 7.30 p.m.

There being no further business the meeting closed at 9:05 p.m.

Signed _____
Chairman

Date _____

WROCKWARDINE PARISH COUNCIL
PAYMENTS AND RECEIPTS FOR CONSIDERATION COUNCIL MEETING
11th April 2018

PAYMENTS MADE –MARCH

	Amount	Chq. No.	VAT	TOTAL
Kingston Agricultural – Hedge Cut	£150.00	300496	30.00	180.00
E.ON – Street Lights Maint.	£73.17	300497	14.63	87.80
St. Peter’s PCC – Clock Grant	£4000.00	300498	----	£4000.00
}	859.93	300499	----	859.93
Staff Costs	}	300500	----	154.60
}	342.84	300501	----	342.84
M.G. – Office Exp	125.00	300502	----	125.00
M.G. – Travel	26.70	300503	0.91	27.61
M.G. – P&PC	6.72	300504	----	6.72
Ditton Services – Gds maint	983.33	300505	----	983.33
Salop Air Amb – Chair’s Allow	200.00	300506	----	200.00
W’dine Brownies – Chair’s Allow	50.00	300507	----	50.00
DM Payroll Services Ltd – GDPR	600.00	300508	----	600.00
CANCELLED CHEQUE	0.00	300509	----	0.00
M.G. – Ink (Chairs Allowance)	65.80	300510	13.15	78.95
M. Brazier – Shelter Cleaning	40.00	300511	----	40.00
	<u>7678.09</u>		<u>58.69</u>	<u>7736.78</u>

PAYMENTS TO BE MADE – APRIL

	Amount	Chq. No.	VAT	TOTAL
npower – Street Lighting	1278.98	DD	255.80	1534.78
SALC – Affiliation Fee	1215.22	300512	----	1215.22
}	500.00	300513	----	500.00
}	870.97	300514	----	870.97
Staff Costs	}	300515	----	140.52
}	342.84	300516	----	342.84
M.G. – Travel	28.27	300517	0.96	29.23
M.G. – P&PC	<u>6.72</u>	<u>300518</u>	----	<u>6.72</u>
	<u>4383.52</u>		<u>256.76</u>	<u>4640.28</u>

RECEIPTS

Brought forward	£123’766.35
Precept	£0.00
Bank Interest	£0.00
Customs VAT	£0.00
Misc.	<u>£0.00</u>
	<u>£123’766.35</u>

Bank Balance Unity Trust	£125’219.68	Receipts	£123’766.35
Less u/p cheques	£1’453.33	less p’mts	£0.00
Less a/c to be paid	<u>£4’640.28</u>		<u>£4’640.28</u>
	<u>£119’126.07</u>		<u>£119’126.07</u>

Signed _____
Responsible Financial Officer

Signed _____
Chairman

WROCKWARDINE PARISH COUNCIL
Receipts and Payments Account
For the Year Ended 31st March 2018

(Last Year)
31st March 2017

(This Year)
31st March 2018

RECEIPTS

111729.66	Bank Balance B/fwd	114794.74
138.32	Bank Interest	138.59
1700.43	Vat Refund	4866.97
500.00	Grant Funding/Reimbursements/Misc	934.04
<u>65000.00</u>	Precept	<u>65887.00</u>
179068.41		186621.34

PAYMENTS

16032.95	Staff Costs	17282.38
420.45	Clerk's Travel & Exp	421.14
506.99	Office	500.00
0.00	Stationery, Books, Printing	0.00
157.62	Postage & Petty Cash	155.62
2098.01	Subscriptions & Fees	2826.16
2640.77	Insurance	2665.92
1200.00	Sect. 137 Grants	4500.00
12286.30	Grounds Maintenance	13584.09
541.50	Hire of Halls	(-246.00)
95.83	Chairman's Allowance	315.80
5422.83	Public Lighting Account	5426.07
3461.37	Lighting Repairs/Refurbishment	2520.33
0.00	Members Travel	0.00
0.00	Training	0.00
14542.08	Parish Improvement Fund/Playgrounds	9265.21
<u>4866.97</u>	VAT (reclaimable)	<u>3638.27</u>
64273.67	TOTAL PAYMENTS	62854.99

General Fund

111729.66	Balance at 1 st April	114794.74
<u>67338.75</u>	Add Total Income	<u>71826.60</u>
179068.41		186621.34
<u>64273.67</u>	Deduct Total Payments	<u>62854.99</u>
114794.74	Balance at 31st March	123766.35

WROCKWARDINE PARISH COUNCIL

**BANK RECONCILIATION
YEAR ENDING MARCH 31st, 2018
BANK RECONCILIATION STATEMENTS No. 49 & 56**

Un-presented cheques:-

300496	£180.00
300505	£983.33
300506	£200.00
300507	£50.00
300511	<u>£40.00</u>
	<u>£1'453.33</u>

Bank balance current £9'303.26
Bank balance deposit £115'916.42
£125'219.68
less unpaid cheques £1'453.33
£123'766.35

Receipts £71'826.60
plus B/FD £114'794.74
£186'621.34

less payments made £62'854.99
£123'766.35

Signed _____
Responsible Financial Officer

Signed _____
Chairman