

WROCKWARDINE PARISH COUNCIL

**Minutes of the Parish Council Meeting held on Wednesday 14th December 2016 at
Wrockwardine Parish Hall at 7.30 p.m.**

Present:

Chairman: S. Rawlings.

Cllrs: Elaine Anderson, Mrs Elaine Ballantyne, K. Ballantyne, P. Bevis, I.
Farrington and Mrs. Jo Savage.

Mr. M. Goldstraw – Clerk

Cllr. Miss Jacqui Seymour (Borough Councillor)

16/105 Chairman's Opening Remarks

The Chairman welcomed everyone to the last meeting of the year and wished all present a Merry Christmas.

16/106 Apologies for Absence

Apologies were received and accepted from Cllr. Mrs. Sheila Turner.

16/107 Declarations of Interest and Dispensation Requests

There were no declarations.

16/108 Public Session

No matters were raised.

16/109 Minutes

The Minutes of the Meeting held on 9th November 2016 were confirmed and signed, by the Chairman, as a true record.

16/110 RoSPA Play Ground Report – Walcott & Pemberton Road

The Clerk tabled reports for the playgrounds at Walcott and Pemberton Road and it was noted that the only matter needing immediate attention was the removal of excess moss on the play surface at Walcott; it was agreed that the Council's handyman should be instructed to attend to the removal of the moss.

16/111 Planning Matters

a) Applications:

The following applications were considered:

TWC/2016/1098 Land opposite Holly Tree House/Caridia House/Littleford
Cottage, 18/19/Robinswell/The Bungalow, Allscott.

Application for hedgerow removal notice - Removal of 210 metres of hedgerow. There were no comments.

7:34 p.m. Cllr. Ms. Nadine Evans joined the meeting.

- TWC/2016/1078 Land adjacent 19 Aldermead Close, Admaston. Reserved matters application for the erection of 8no. dwellings including appearance, landscaping, layout and scale. The Clerk was asked to request that the Borough Council considers a wholesale review of traffic flow for this area to provide a one way system with an opening for Bratton Road which would spread the present misery of traffic with entry at Aldermead Close and exit at Bratton Road.
- TWC/2016/1063 1 Broomfield Barn, Allscott. Erection of 0.8m high boundary wall, 1.4m high brick piers and installation of double opening gates (Retrospective). There were no comments.
- TWC/2016/1060 The Ugly Duckling, Long Lane. Erection of a 1.8 high post and panel fence (Retrospective). There were no comments.

Permissions:

The following permissions were noted:

- TWC/2016/1028 Overley Hall School, Overley. Erection of new single storey extension for family room and offices following demolition of existing extension.
- TWC/2016/0879 27 Broomfield Road, Admaston. Erection of a two storey side extension and single storey rear extension.
- TWC/2016/0671 Wrockwardine Hall, Station Road, Wrockwardine. Installation of a steel brace and repair brickwork to the dovecote.
- TWC/2016/0848 St Peters Church, Wrockwardine. Alterations to the inner boundary step wall near to the secondary gate to form recess for the installation of a gas box and installation of two flues within the roof of the vestry slope.

16/112 Parish Matters

Provision of appropriate signage – Lane at Overley

The Clerk reported the response from the Planning Department which stated that although the street may be known locally as 'Leaton Lane' it is not an official street name. This means that none of the official addresses held by the [Borough]Council or

delivery addresses held by Royal Mail contains `Leaton Lane`. I would therefore recommend that a `Leaton Lane` street nameplate is not installed.

However as Wrockwardine PC appears to have the support of residents they are welcome to apply to officially name the street `Leaton Lane` by making a formal request to streetnaming@telford.gov.uk however in doing so they would need to make it clear which properties this would affect as well as demonstrating to the Council that at least two thirds of those properties affected by a change to their address are in favour of the proposal. The area in question is also covered by two post codes i.e. TF6 5HD and TF6 5HA so a change to an address could potentially result in a change of post code for some residents (this would be out the Council's control as Royal Mail allocates post codes).

If `Leaton Lane` becomes an official street name then nameplates can be erected.

Members noted the response and it was agreed to canvas the opinion of the residents of the lane.

Meadow Drive Walcot

It was noted that the new street signs had been received and that the Council's handyman had been instructed to site them.

16/113 F&GP Committee

It was agreed that a meeting should be held on Thursday 19th January 2017 to consider evaluate the tenders for the new Grounds Maintenance Contract.

16/114 Precept 2017/18

The Clerk tabled details of the Tax Base [Annex A] and Members were reminded of their discussion at the November meeting of Council [Minute 16/99]. Cllr. Ballantyne explained the principle behind aligning the precept with the annual rises in the number of households (a move which although it would increase the precept would not increase it for individual households) and stated that this would provide a more even flow of funds to cover the rising responsibilities faced by the Council without impacting individual households. Following discussion, it was proposed by Cllr. Ms. Nadine Evans that a precept of £65887 be raised for the year 2017/2018; seconded by Cllr. Mrs Elaine Ballantyne it was RESOLVED that a precept of £65887 be raised for the year 2017/2018.

16/115 Accounts for Payment

The following additional payments were noted and approved:
Retrospective Payment Ditton Services £830 cheque 300346
Direct Debit npower £847.13.

Receipts & Payments - It was RESOLVED - that these be approved and paid as tabled.

Statements 31 to 36 Unity Trust were tabled along with the reconciliations and were approved.

Shropshire County Pension Fund – Pension Deficit

The Council received the report from the Pension Scheme’s Actuary and it was noted that deficit contributions would fall due in the years 17/18, 18/19 and 19/20 (£500 per year).

To consider the appointment of Internal Auditor

It was RESOLVED to re-appoint Mrs. Sue Hackett as the Council’s Internal Auditor for the forthcoming year.

16/116 Traffic Matters

a) Traffic Calming Admaston

The Clerk tabled speed and traffic flow information received from the Borough Council following the recent traffic survey.

The Meeting discussed project funding along with the responses from Northern Trust on the development at Allscott.

b) Community Speed Watch Scheme

It was noted that following receipt of the speed/traffic data, the matter could now be progressed. The Clerk agreed to contact the Scheme operators to ascertain how the project could be progressed.

16/117 Correspondence

T&WC	Footway Maintenance. Details of proposed footway maintenance and a request for additional sites to be considered. Noted.
Moptop Ltd	FOI Request – Christmas Lights. Clerk had responded stating that no information held by the Parish Council as it does not fund any Christmas Lighting.
Aon Insurance	Information on forthcoming Insurance Act 2015 and the Councils obligations to comply. Noted.
T&WC	Tree Preservation Order oak tree to the east of 2 Cheshire Coppice Cottage, Cheshire Coppice Lane, Bratton.
T&WC	Temporary speed limit B4394 Walcot Bridge. Noted. The Clerk was asked to request that the Borough Council considers the placement of permanent traffic lights to control access to the bridge as a road safety feature.

W'dine Over 60s Club

Request for a grant for fund Christmas party. The Chairman proposed that a grant of £400 be awarded. Cllr. Ballantyne proposed an amendment that a grant of £450 be awarded. Seconded by Cllr. Mrs. Jo Savage it was RESOLVED that a grant of £450 be awarded. It was agreed that the cheque would be signed in January after the name of the recipient had been clarified.

16/118 Chairman's Closing Remarks

The Chairman thanked all for attending the meeting, wished them a Merry Christmas and a Happy New Year.

Borough Councillor Miss Seymour gave a report.

16/119 Next Meeting – Next meeting to be Wednesday 11th January 2017 at Admaston House at 7.30 p.m.

There being no further business the meeting closed at 8.40 p.m.

Signed _____
Chairman

Date _____

Annex A
WROCKWARDINE PARISH COUNCIL
Council Tax Base

Tax base 2016-2017 (Band D equivalent)	1405.8
Precept 2016-2017	£65'000
Average per household	£46.24

Tax base 2017-2018 (Band d Equivalent)	1424.9
Proposed Precept 2017-2018	£65'000
Average per household	£45.62

Tax base calculation for 2017-2018 based upon a Band D equivalent of 1424.9
Taking last year's tax base average per household and applying the principle of retaining the average per household figure and multiplying it by the number of households the precept could be $£46.24 \times 1424.9 = £65'887$.

So, Council could increase the precept by £887 without affecting the amount each household would pay.

To calculate Council Tax payable per property requires the tax base (the number of properties against which the tax can be collected) to be calculated. Every property has been valued by the Valuation Office. Once valued, properties are allocated one of the eight valuation bands (Bands A, B, C, D, E, F, G, H). Each band is multiplied by a given factor to bring it to the Band D equivalent. The total of the Band D equivalent is then multiplied by the declared collection rate to give a Council Tax Base.

WROCKWARDINE PARISH COUNCIL
PAYMENTS AND RECEIPTS FOR CONSIDERATION COUNCIL MEETING
14th December 2016

PAYMENTS MADE – NOVEMBER

	Amount	Chq. No.	VAT	TOTAL
CANCELLED CHEQUE	0.00	300334	----	0.00
JMB Landscapes – Gds Maint	50.00	300335	----	50.00
JMB Landscapes – Gds Maint	40.00	300336	----	40.00
Eon Energy – Lighting Maint	62.10	300337	12.42	74.52
L. Kingston – Hedge Cutting	350.00	300338	70.00	420.00
S. Rawlings – Chair’s Allowance	95.83	300339	----	95.83
Mark Brazier – Shelter Cleaning	80.00	300340	----	80.00
	}	300341	----	805.44
Staff Costs	}	300342	----	188.49
	}	300343	----	317.15
M.G. – Travel	54.96	300344	1.88	56.84
M.G. – P&PC	<u>23.60</u>	<u>300345</u>	----	<u>23.60</u>
	<u>2067.57</u>		<u>84.30</u>	<u>2151.87</u>

PAYMENT MADE NOVEMBER (RETROSPECTIVE APPROVAL)

Ditton Services – Gds Maint	830.00	300346	----	830.00
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PAYMENTS TO BE MADE – DECEMBER

	Amount	Chq. No.	VAT	TOTAL
J. Marsh – Gds Maint	50.00	300347	----	50.00
J. Marsh – Gds Maint	50.00	300348	----	50.00
P. Kingston – Gds Maint	1076.30	300349	----	1076.30
Signs of the Times – Street Signs	670.58	300350	134.12	804.70
SLCC – Affiliation (50%)	88.50	300351	----	88.50
	}	300352	----	805.44
Staff Costs	}	300353	----	188.49
	}	300354	----	317.15
Ditton Services – Gds Maint	830.00	300355	----	830.00
M.G. – Travel	35.78	300356	1.22	37.00
M.G. – P&PC	13.20	300357	----	13.20
Information Comm – DPA	<u>35.00</u>	<u>300358</u>	----	<u>35.00</u>
	<u>4160.44</u>		<u>135.34</u>	<u>4295.78</u>

RECEIPTS

Brought forward	£111’729.66		
Precept	£65’000.00		
Bank Interest	£109.64		
Customs VAT	£1’700.43		
Misc.	<u>£500.00</u>		
	<u>£179’039.73</u>		
Bank Balance Unity Trust	£135’319.63	Receipts	£179’039.73
Less u/p cheques	£175.83	less p’mts	£43’895.93
Less a/c to be paid	<u>£4’295.78</u>		<u>£4’295.78</u>
	<u>£130’848.02</u>		<u>£130’848.02</u>

Signed

Responsible Financial Officer

Signed

Chairman