

WROCKWARDINE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 10th January 2018 at Wrockwardine Parish Hall at 7.30 p.m.

Present:

Chairman: Cllr. S. Rawlings.

Cllrs: Mrs. Elaine Ballantyne, K. Ballantyne, P. Bevis, I. Farrington, T. Kiernan, Mrs. Jo Savage and Mrs. Sheila Turner.

Mr. M. Goldstraw – Clerk

17/102 Chairman's Opening Remarks

The Chair welcomed everyone to the Meeting of the Council and wished all a Happy New Year.

17/103 Apologies for Absence

Apologies were received and accepted from Cllr. Ms. Nadine Evans.

Courtesy apologies were received from Cllr. Miss J. Seymour.

17/104 Declarations of Interest and Dispensation Requests

There were no declarations of dispensation requests.

17/105 Public Session

No matters were raised.

17/106 Minutes

The Minutes of the Meeting held on 13th December 2017 were confirmed and signed, by the Chairman, as a true record.

17/107 Planning Matters

a) Applications:

The following applications were considered:

TWC/2017/1028 Land to the North of Haygate Road, Wellington. Formation of a new access from Haygate Road for construction access during the construction period of the development. There were no comments.

TWC/2017/1044 5 Donnerville Drive, Admaston. Erection of a single story attached garage and associated driveway. There were no comments.

Permissions:

The following permissions were noted:

TWC/2017/0890 32 Dulwich Grange, Bratton. Alterations to single storey roof extension.

TWC/2017/0524	Wickets Farmhouse, Cheshire Coppice Lane, Bratton. Removal of condition 3 of planning permission W92/0744 to remove agricultural occupancy.
TWC/2017/0904	32 Bratton Road, Bratton. Erection double garage with attic storage.

17/108 Parish Matters

a) Provision of Outdoor Gym at Admaston Green

The Clerk informed the Meeting that he had met with the contractors on site and the work was scheduled to begin on Thursday 18th January.

b) RoSPA Report - Wrockwardine Playing Fields

The Clerk tabled a quotation for works to be carried out per the RoSPA annual inspection including the replacement of the two springy animals at a total cost of £2110. Following discussion, it was proposed by Cllr. Rawlings that the quote, including replacement of the two springy animals be accepted and the contractors instructed accordingly; seconded by Cllr. Mrs. Turner, it was RESOLVED that the quote, including replacement of the two springy animals be accepted and the contractors instructed accordingly.

c) Ward Funding Project

The Clerk reported that the Ward Funding in the sum of £500.00 had been received by the Council. It was noted that work on the project would commence when the weather was more favourable.

d) Adoption of infrastructure – Haygate Road development

The Clerk informed the Meeting that he had, once again, written to the agents representing the developers informing them of the status of the Parish Council as Lighting Authority and the willingness of the Parish to negotiate adoption of open spaces and playgrounds; no reply had been received at the time of the meeting.

17/109 Accounts for Payment

Receipts & Payments - It was RESOLVED - that these be approved and paid as tabled.

Statements 45 to 55 Unity Trust were tabled along with the reconciliations and were approved.

Bank Accounts

It was noted that Council had not yet made progress on finding an alternative and additional bank account to provide a cushion against the limits in the bank's deposit protection scheme of £85'000.00.

17/110 General Data Protection Regulations

The Clerk tabled discussion documents provided by SALC/NALC along with guidance notes and quotes for the provision of services from several providers including those in the private sector and the Borough Council. It was noted that the present advice indicated that it was not possible/advisable for the Clerk to act as the Council's Data Protection Officer and therefore Council would need to pay for the services of an outside contractor for the GDPR readiness audit (one off) and for the ongoing Data Protection Officer service.

The Clerk was asked to obtain quotes from outside, qualified, providers.

17/111 Traffic Matters

Traffic Calming Admaston

The Clerk was asked to organise a Traffic Liaison meeting with officers of the Borough Council with a meeting of the Parish Council's Traffic Working Group to be held just prior to the liaison meeting to allow Members time to discuss the proposed traffic calming measures for Admaston prior to meeting with the Officers of the Borough.

The Clerk was asked to report that the Belisha Beacons at the Admaston Crossing were not working.

Community Speed Watch

There was nothing to report. It was noted that the matter was entirely dependent upon the success or otherwise of any future traffic calming measures in Admaston.

Portable Road Speed Signs

It was resolved to place the matter into abeyance until Cllr. Ms Evans was present.

17/112 Correspondence

T&WC	List of street names that had been accepted to be put forward as suggestions for the naming of streets at the Haygate Road development; it was noted that the suggestions put forward by the Parish Council had been accepted (along with many others) and would be put to the relevant Board for consideration.
T&WC	Request for funding to provide bulb planting at Rampart Way Telford to celebrate Telford @50. Request declined.
NALC	Details of the Local Government Finance Settlement. Noted.
HMRC	Notice of impending changes to VAT submission format. Noted.

17/113 Chairman's Closing Remarks

The Chairman thanked all for attending the meeting and commented, with tongue in cheek, that perhaps members ought to make their apologies to their partners in advance as the next meeting was to be held on the evening of St. Valentine's Day.

17/114 Next Meeting – Next meeting to be Wednesday 14th February 2018 at Admaston House at 7.30 p.m.

There being no further business the meeting closed at 8:33 p.m.

Signed _____
Chairman

Date _____

WROCKWARDINE PARISH COUNCIL
PAYMENTS AND RECEIPTS FOR CONSIDERATION COUNCIL MEETING
10th January 2018

PAYMENTS MADE – DECEMBER

	Amount	Chq. No.	VAT	TOTAL
Ditton Services – Gds maint	983.33	300467	----	983.33
}	859.93	300468	----	859.93
Staff Costs	154.60	300469	----	154.60
}	342.84	300470	----	342.84
M.G. – Travel	26.70	300471	0.91	27.61
M.G. – Office Exp	125.00	300472	----	125.00
M.G. – P&PC	15.05	300473	1.66	16.71
Eon – Lighting Maint	73.17	300459	14.63	87.80
Eon – Lighting Maint	73.17	300474	14.63	87.80
SLCC – Membership	147.00	300475	----	147.00
W’dine Over 60s – Grant	500.00	300476	----	500.00
Unity Trust – Service Charge	18.00	SC	----	18.00
	<u>3172.45</u>		<u>2.57</u>	<u>3175.02</u>

PAYMENTS TO BE MADE – JANUARY

	Amount	Chq. No.	VAT	TOTAL
npower – Lighting account	1307.41	DD	261.49	1568.90
eon – Lighting contract	1113.82	300477	222.76	1336.58
Info Comm – DPA	35.00	300478	----	35.00
M.G. – Web hosting	26.68	300479	5.34	32.02
Staff Costs	860.13	300480	----	860.13
CANCELLED CHEQUE	0.00	300481	----	0.00
Staff Costs	342.84	300482	----	342.84
M.G. – P&PC	3.36	300483	----	3.36
M.G. – Travel	33.77	300484	1.15	34.92
Ditton Services – Gds maint	983.33	300485	----	983.33
Staff Costs	<u>154.40</u>	300486	----	<u>154.40</u>
	<u>4860.74</u>		<u>490.74</u>	<u>5351.48</u>

RECEIPTS

Brought forward	£114'794.74
Precept	£65'887.00
Bank Interest	£106.55
Customs VAT	£4'866.97
Misc.	<u>£434.04</u>
	<u>£186'089.30</u>

Bank Balance Unity Trust	£148'677.67	Receipts	£186'089.30
Less u/p cheques	£2'390.97	less p'mts	£39'802.60
Less a/c to be paid	<u>£5'351.48</u>		<u>£5'351.48</u>
	<u>£140'935.22</u>		<u>£140'935.22</u>

Signed _____
Responsible Financial Officer

Signed _____
Chairman