

## WROCKWARDINE PARISH COUNCIL

### **Minutes of the Parish Council Meeting held on Wednesday 12<sup>th</sup> July 2017 at Admaston House at 7.30 p.m.**

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#### **Present:**

Meeting Chair: Cllr. Ms. Nadine Evans.

Cllrs: Mrs. Elaine Ballantyne, K. Ballantyne, P. Bevis, I. Farrington, T. Kiernan, Mrs. Jo Savage and Mrs. S. Turner.

Mr. M. Goldstraw – Clerk

Also in attendance: Borough Councillor Miss Jacqui Seymour

Mr. Adrian Williams (Member of the Public)

#### **17/34 Chairman's Opening Remarks**

The Chair welcomed everyone to the Meeting of the Council.

#### **17/35 Apologies for Absence**

Apologies were received and accepted from Cllr. Ms Elaine Anderson and Cllr. S. Rawlings.

#### **17/36 Declarations of Interest and Dispensation Requests**

The Chair drew the attention of Members to planning application TWC/2017/0524 Wickets Farmhouse, Cheshire Coppice Lane, Bratton and the Clerk was asked to give advice.

The Clerk advised all Members to consider their position carefully stating that whilst it was a matter for each individual Member to decide whether or not they declare an interest, in his opinion, in this instance they would need to take into account whether any reasonable member of the public would feel that Councillors could not possibly be impartial in any decision on this matter as the applicant was the wife and business partner of a fellow Councillor who was not only their colleague but was arguably in a position of greater influence because he was their Chairman; in the case of one Member he was also their landlord.

The Chair stated that although she felt able to view any application fairly on its merits alone, because there would undoubtedly be a perception of possible bias, she would declare a personal interest and take no part in the matter. All members present gave the same declaration. This meant that the matter would not be discussed.

The Chair informed the Meeting that she had spoken to the Clerk prior to the meeting and it had been agreed that the F&GP Committee should look at a proposal to recommend to Council that a policy should be adopted whereby planning applications submitted by Councillors and their immediate family should not be considered and should be left to the Borough Council to determine.

### **17/37 Public Session**

Mr. Williams asked if the Council was aware that there had been a recent slight change to the application referred to earlier (TWC/2017/0524) [amended ownership certificate] which meant that the application had now been submitted by both Cllr. Rawlings and his wife. The Clerk stated that he was not aware of the amendment however, unless it resulted in a completely new application then Council would deal with the one tabled (and as all Members had declared an interest and withdrawn from any discussion of the application, it would not in fact be dealt with).

The Clerk asked the Chair if she would return to the matter of Declarations so that he could receive instructions on how to deal with any possible similar application or re-application during the summer recess.

Following discussion, it was agreed that Members should consider their position in advance of the recess should the Clerk receive another application relating to the change of occupancy condition of Wickets Farmhouse during the recess. Cllr. Ballantyne felt that it would be helpful if each Member stated their individual position. The Chair asked each Member in turn to state their position and all Members present without exception declared a personal interest and confirmed that they did not wish to take any part in any discussion on any planning application relating to the change of occupancy condition for Wickets Farmhouse.

There were no other matters raised in the Public Session.

### **17/38 Minutes**

**The Minutes of the Meeting held on 14<sup>th</sup> June 2017 were confirmed and signed, by the Chairman, as a true record.**

### **17/39 Planning Matters**

#### **a) Applications:**

#### **The following applications were considered:**

- |               |  |
|---------------|--|
| TWC/2017/0566 | 64 Dulwich Grange, Bratton. Installation of dormer windows to front elevation. There were no comments.   |
| TWC/2017/0552 | Gorsey Bank Farm, Davids Bank, Wrockwardine. Erection of single storey rear extension with balcony. There were no comments.  |
| TWC/2017/0541 | Buckatree Farm Cottage, Ercall Lane, Wellington. Creation of a horse menage. There were no comments.   |
| TWC/2017/0523 | Yew Tree House, Drummery Lane, Wrockwardine. Conversion of existing outbuilding to ancillary living accommodation. Members were concerned about an increase of traffic which may cause problems due to the location of the site. |

- TWC/2017/0491      32 Bratton Road, Bratton. Erection of a replacement double garage. There were no comments.
- TWC/2017/0484      Land to the North of Haygate Road, Wellington. Installation of a surface water drainage outfall. There were no comments.
- TWC/2017/0550      Burcot Manor, Wrockwardine, Telford. Erection of Orangery. There were no comments.

**The following application was not considered as all Members had declared an interest and recused themselves from the discussion:**

- TWC/2017/0524      Wickets Farmhouse, Cheshire Coppice Lane, Bratton. Removal of condition 3 of planning permission W92/0744 to remove agricultural occupancy.

**Permissions:**

**The following permissions were noted:**

- TWC/2016/1078      Land adjacent 19 Aldermead Close, Admaston. Reserved matters application for the erection of 8 dwellings including appearance, landscaping, layout and scale pursuant to outline permission TWC/2013/0886.
- TWC/2017/0416      Orleton Hall, Haygate Road, Wellington. Listed building application for the rebuilding of stable, replacement of windows and associated internal alterations.

**b) To consider delegated powers during August**

Following discussion, it was RESOLVED that during the recess planning decisions should be delegated to the Clerk after consulting with the Chairman.

**17/40 Parish Matters**

**a) Provision of Outdoor Gym at Admaston Green**

Cllr. Ms. Nadine Evans tabled a simulated site drawing and informed Members that a site meeting would be held with Derek Owen of T&WC on Friday 14<sup>th</sup> July to determine the best site for the proposed equipment. Once a suitable site had been determined, action could be taken to move to obtaining the necessary consultation and permissions.

**17/41 Accounts for Payment**

**Receipts & Payments - It was RESOLVED - that these be approved and paid as tabled.**

**The following additional payment was approved:**

npower Direct Debit street lighting £1550.18

**Statements 39 to 45 Unity Trust** were tabled along with the reconciliations and were approved.

The Clerk gave details of emergency work that would need to take place to stabilise the oak tree on Wrockwardine Playing Fields and gave Members advance notice that during the recess he would have to issue two payments that would have to be retrospectively approved in September; one would be to the Borough Council to pay for the application for a road closure order for Drummery Lane during the tree works and would be in the region of £850 and the other would be to pay the tree surgeon (it was noted that three quotes had been obtained). The quote for the work itself was £500 however, the final invoice would be greater because the tree surgeon had been asked to organise the hire of equipment and signage for the road closure and diversion.

#### **17/42 F&GP Committee**

It was agreed that an F&GP Committee meeting should be convened early in September to deal with Budget & Precept along with amendments to planning policy.

The Chair asked Members to assist in the investigation of costs for proposed projects ready for the September meeting and asked the clerk to circulate the list.

The Clerk agreed to see if the small room was available for a meeting on Thursday 7<sup>th</sup> September.

#### **17/43 Traffic Matters Traffic Calming**

The Chair gave a report on the meeting of the Traffic Working Group held on 27<sup>th</sup> June where Members had met with the Borough Traffic Officer.

#### **Community Speed Watch**

The Clerk reported that he had only just received a note from the scheme's co-ordinator that he would speak to his supervisor on Thursday 13<sup>th</sup> to "ask for an update regarding the data collection". Members were not pleased with the slowness of the process.

#### **17/44 Correspondence**

T&WC	Temporary Road Closure Drummery Lane. Noted.
T&WC	Invitation to attend Mayor's Civic Service Noted.
T&WC	Request for additional sites for investigation (Pride in your Community. Noted.
Bovis Homes	Public Consultation at Wellington Cricket Club Thursday 13 <sup>th</sup> between 2 and 6 o'clock where the plans for the Haygate Road development will be on display. Noted.

#### **17/45 Chairman's Closing Remarks**

The Chairman thanked all for attending the meeting.

Cllr. Miss Seymour reminded the Parish Council of the availability of her Ward Funding and gave a report on a pre-application for the site of the SSSI at Allscott.

The Clerk informed the Meeting that he would provide the usual August Update during the recess.

**17/46 Next Meeting** – Next meeting to be Wednesday 13<sup>th</sup> September 2017 at Wrockwardine Parish Hall at 7.30 p.m.

There being no further business the meeting closed at 8.16 p.m.

*Signed* \_\_\_\_\_  
*Chairman*

*Date* \_\_\_\_\_

**WROCKWARDINE PARISH COUNCIL**  
**PAYMENTS AND RECEIPTS FOR CONSIDERATION COUNCIL MEETING**  
**12<sup>th</sup> July 2017**

**PAYMENTS MADE – JUNE**

	Amount	Chq. No.	VAT	TOTAL
Ditton Services – Gds Maint	983.33	300412	----	983.33
S.D.H. Accounting – Int Audit	230.00	300413	----	230.00
Eon Energy – Lighting Maint	1113.83	300414	222.77	1336.60
}	812.69	300415	----	812.69
Staff Costs	191.60	300416	----	191.60
}	353.08	300417	----	353.08
M.G. – Travel	53.71	300418	1.83	55.54
M.G. – Office Exp	125.00	300419	----	125.00
Unity Trust – Service Charge	18.00	SC	----	18.00
Unity Trust – Stop Cheque Fee	8.00	(300377)	----	8.00
Unity Trust – Stop Cheque Fee	8.00	(300378)	----	8.00
	<u>3897.24</u>		<u>224.60</u>	<u>4121.84</u>

**PAYMENTS TO BE MADE – JULY and AUGUST**

	Amount	Chq. No.	VAT	TOTAL
Admaston House Trust – reissue	225.00	300420	----	225.00
Admaston House Trust – reissue	105.00	300421	----	105.00
Sunshine Gym – Repairs	275.00	300422	55.00	330.00
}	812.89	300423	----	812.89
Staff Costs	191.40	300424	----	191.40
}	353.08	300425	----	353.08
*	812.69	300426	----	812.69
*Staff Costs	191.60	300427	----	191.60
*	353.08	300428	----	353.08
Ditton Services – Gds Maint	983.33	300429	----	983.33
* Ditton Services – Gds Maint	983.33	300430	----	983.33
M.G. – Travel	54.96	300431	1.88	56.84
M.G. – P&PC	15.58	300432	0.48	16.06
	<u>5356.94</u>		<u>57.36</u>	<u>5414.30</u>

\* August Payments

**Cheques stopped, written back into the accounts and reissued:**

Admaston House Trust – Rent	£225.00	300377
Admaston House Trust – Rent	£105.00	300378

**RECEIPTS**

Brought forward	£114'794.74
Precept	£32'943.50
Bank Interest	£13.81
Customs VAT	£4'866.97
Misc.	<u>£0.00</u>
	<u>£152'619.02</u>

Bank Balance Unity Trust	£137992.92	Receipts	£152'619.02
Less u/p cheques	£0.00	less p'mts	£14'626.10
Less a/c to be paid	<u>£5'414.30</u>		<u>£5'414.30</u>
	<u>£132'578.62</u>		<u>£132'578.62</u>