

WROCKWARDINE PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on Wednesday 11th May 2016 at Wrockwardine Parish Hall at 7.30 p.m.

Present:

Chairman: S. Rawlings

Cllrs: Ms. Elaine Anderson, P. Bevis, Ms. Nadine Evans, I. Farrington, T. Kiernan and Mrs. Jo Savage.

Mr. M. Goldstraw – Clerk

Also in attendance: Three members of the public.
Borough Councillor Miss J. Seymour.

16/01 Election of Chairman

The Chairman welcomed everyone to the Annual Meeting of the Council and called for nominations to the Chair.

Cllr. Ms Nadine Evans proposed that Cllr. S. Rawlings be re-elected to serve as Chairman for the forthcoming year; seconded by Cllr. Mrs Jo Savage, there being no other nominations it was RESOLVED that Cllr. S. Rawlings be re-elected to serve as Chairman for the forthcoming year.

16/02 Chairman to sign Declaration of Acceptance of Office

Cllr. Rawlings signed his Declaration of Acceptance of Office and this was witnessed by the Clerk.

16/03 Apologies for Absence

Apologies were received and accepted from Cllrs. Mrs Elaine Ballantyne, K. Ballantyne and Mrs Sheila Turner.

16/04 Election of Vice Chairman

The Chairman called for nominations for the office of Vice chairman.

Cllr. Mrs. Jo savage proposed that Cllr. Ms. Nadine Evans be elected to serve in the office of Vice Chairman; seconded by Cllr. Elaine Anderson, there being no other nominations it was RESOLVED that Cllr. Ms. Nadine Evans be elected to serve in the office of Vice Chairman.

16/05 Declarations of Interest and Dispensation Requests

There were no declarations.

16/06 Police Report

No officers were present. The Chairman expressed his disappointment.

16/07 Public Session

Mrs Amanda Bathurst tabled details of a proposed planning application for land at Wrockwardine Farm and asked Members if they would be prepared to lend their support to the proposals. After receiving full details of the proposals, the Chairman thanked Mrs Bathurst and stated that the Council could not comment on the proposals yet however he thanked Mrs Bathurst for the notification.

16/08 Minutes

The Minutes of the Meeting held on 13th April 2016 were confirmed and signed, by the Chairman, as a true record.

16/09 Committees/Working Groups

Finance & General Purposes Committee.

It was agreed that the following Members would serve on the F&GP Committee: Chair of Council (Ex Officio), Ms. Elaine Anderson, Ms Nadine Evans, Mrs. Jo Savage and Mrs. Sheila Turner.

Traffic Management Group

Chairman along with Cllrs. Bevis, K. Ballantyne and Ms. Nadine Evans.

Recreation Ground Working Group

Cllrs. Elaine Anderson, Ms Nadine Evans, I. Ferrington, Chairman (Ex Officio) and Mrs Elaine Ballantyne.

16/10 Meetings of the Council

It was RESOLVED to retain the existing schedule and frequency of meetings.

16/11 To consider payment of Annual Subscriptions which will become due:-

- a) Insurance renewal**
- b) Membership of ALC and Local Council Review**
- c) Membership of ALC Wrekin Area Committee**
- d) Membership of CPRE**
- e) SLCC.**

It was RESOLVED to pay all of the previously mentioned annual subscriptions as they fell due.

16/12 Appointment of representatives to:-

- a) Wrekin Area Committee (SAPTC) – Chairman**
- b) Admaston House Trust – Chairman (Ex Officio) and Cllr. Ms Anderson.**
- c) Quarry Liaison Group – Chairman and Cllr. Mrs Savage.**
- d) Parish Forum – Chairman**

16/13 Standing Orders

Members reviewed the Standing Orders of Council with particular regard to the audio recording of proceedings. It was accepted that the quality of the recordings was poor and that it was mostly difficult to discern what was being said. The Clerk confirmed that in the period from June 2015 to date no one had accessed the recordings on the website. Following discussion, it was RESOLVED to discontinue the audio recording of proceedings.

The Meeting agreed that the remaining review of the Standing Orders should be referred to the F&GP Committee.

16/14 Annual Parish Meeting

Cllr. Kiernan informed the Meeting that he had reported to officers of the Borough Council concerns over the possible levels of contamination at the former sugar beet factory site in Allscott.

16/15 Planning Matters

Applications:

The following applications were considered:

TWC/2016/0404 Pond Barn, Orleton Hall, Haygate Road, Wellington. Change of use from agricultural store to residential bungalow (Use Class C3) and erection of a single storey side extension with associated access and parking. There were no objections.

TWC/2016/0392 Land rear of 18, 19 & 20, Bratton Road, Bratton. Erection of two semi-detached dwellings and associated works. There were no objections.

Permissions:

The following permission was noted:

TWC/2014/0113 Former British Sugar site, Allscott. Outline application for the erection of a mixed use development comprising of up to 470no. dwellings (Use Class C3), a primary school (Use Class D1), a commercial area (Use Class B1), clinic and health centres (Use Class D1), retail units (Use Class A1), financial and professional services (Use Class A2), restaurant and cafes and/or hot food takeaways (Use Classes A3 and A5) with associated allotments, sport and recreational facilities, open space, biodiversity enhancement and access (All other matters reserved)

*****ADDITIONAL INFORMATION RECEIVED*****

TWC/2013/1033 Land to the North of, Haygate Road, Wellington. Erection of up to 330 dwellings with associated landscaping, site access and public

open space (Outline planning application with some matters reserved).

Appeal decision: Allowed. Appeal decision date: 15/04/2016

Appeal:

TWC/2015/0589

Site of Former 31 Wrockwardine. Outline application for the erection of one dwelling and detached garage with all matters reserved.

16/16 Accounts for Payment

Receipts & Payments - It was RESOLVED - that these be approved and paid as tabled.

Statements 25 & 26 Unity Trust were tabled along with the reconciliations and were approved.

Audit

The Meeting received the report of the Internal Auditor which concluded that overall the standard of administration and system of internal controls relating to the audit areas examined were considered to be of a high standard. The Clerk was thanked for once again steering the Council through a successful audit.

The Meeting noted that there were recommendations and it was agreed to delegate the matter to the F&GP Committee for implementation as soon as practicable.

Annual Audit Report and Governance Statement

The meeting approved the Annual Return along with the Annual Governance Statement.

16/17 Traffic Matters Traffic Calming Admaston

The Chairman presented a report of the Traffic Management Group meeting held on 28th April and it was noted that the Group was due to meet with Borough Traffic Management Officers on Monday 6th June to discuss a number of matters the Group Had not been content to accept.

16/18 Provision of car parking at Wrockwardine Playing Field

The Chairman reported that Members had met with contractors on site and that quotes were still awaited.

16/19 F&GP Committee Meeting

It was agreed to hold a meeting in the first week of June, date and venue to be confirmed by the Clerk.

16/20 Correspondence

CPRE	Newsletter – circulated.
Eon Highways Lighting	Contract renewal. It was RESOLVED to renew the contract at a cost of £2'227.65 for the forthcoming year.
Midland Air Ambulance	Letter of thanks for the grant (Chairman's allowance £100).
West Telford VIP Group	Letter of thanks for grant.
Resident of Meadow Drive Walcott	Request for replacement street signs. The Clerk informed the meeting that quotes had been obtained but the matter ought to be placed on the agenda for discussion. It was agreed to refer the matter to the F&GP Committee for consideration.

16/21 Press Statement

There was no press statement.

16/22 Chairman's Closing Remarks

The Chairman thanked all for attending.

Cllr. Miss Seymour gave a report.

16/23 Next Meeting – Annual Meeting of the Council

Next meeting to be Wednesday 8th June 2016 at Admaston House at 7.30 p.m.

There being no further business the meeting closed at 8:39 p.m.

Signed _____
Chairman

Date _____

PAYMENTS AND RECEIPTS FOR CONSIDERATION COUNCIL MEETING
11th May 2016

PAYMENTS MADE – APRIL

	Amount	Chq. No.	VAT	TOTAL
Npower – Lighting	1287.14	DD	257.43	1544.57
Salop Pension – Deficit	300.00	300266	----	300.00
Eon Energy – Lighting Maint	1098.45	300267	219.69	1318.14
Ditton Services – Gds Maint	830.00	300268	----	830.00
}	797.49	300269	----	797.49
Staff Costs	182.82	300270	----	182.82
}	313.18	300271	----	313.18
SALC – Affiliation	1136.11	300272	----	1136.11
Mark Brazier – Bus shelter	80.00	300273	----	80.00
M.G.– P&PC	6.60	300274	----	6.60
M.G.– Travel	25.24	300275	0.86	26.10
Aon UK – Insurance	<u>2606.42</u>	300276	----	<u>2606.42</u>
	<u>8663.45</u>		<u>477.98</u>	<u>9141.43</u>

PAYMENTS TO BE MADE – MAY

	Amount	Chq. No.	VAT	TOTAL
Ditton Services – Gds Maint	830.00	300277	----	830.00
SDH Accounting – Int Audit	230.00	300278	----	230.00
}	797.49	300279	----	797.49
Staff Costs	182.82	300280	----	182.82
}	313.18	300281	----	313.18
M.G. – Travel	46.39	300282	1.58	47.97
M.G. – P&PC	<u>37.32</u>	300283	6.14	<u>43.46</u>
	<u>2437.20</u>		<u>7.72</u>	<u>2444.92</u>

RECEIPTS

Brought forward	£111'729.66
Precept	£32'500.00
Bank Interest	£0.00
Customs VAT	£0.00
Misc.	<u>£0.00</u>
	<u>£144'229.66</u>

Bank Balance Unity Trust	£136'098.23
Less u/p cheques	£1010.00
Less a/c to be paid	<u>£2'444.92</u>
	<u>£132'643.31</u>

Receipts	£144'229.66
less p'mts	£9'141.43
	<u>£2'444.92</u>
	<u>£132'643.31</u>