

WROCKWARDINE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 10th May 2017 at Admaston House at 7.30 p.m.

Present:

Chairman: S. Rawlings.

Cllrs: Elaine Anderson, P. Bevis, I. Farrington and Mrs. Jo Savage.

Mr. M. Goldstraw – Clerk

Cllr. Jacqui Seymour (Borough Councillor – Wrockwardine Ward)

17/01 Election of Chairman

The Chairman welcomed everyone to the Annual Meeting of the Council and called for nominations to the Chair.

Cllr. Mrs. Jo Savage proposed that Cllr. S. Rawlings be re-elected to serve as Chairman for the forthcoming year; seconded by Cllr. Ms Elaine Anderson, there being no other nominations it was RESOLVED that Cllr. S. Rawlings be re-elected to serve as Chairman for the forthcoming year.

17/02 Chairman to sign Declaration of Acceptance of Office

Cllr. Rawlings signed his Declaration of Acceptance of Office and this was witnessed by the Clerk.

17/03 Apologies for Absence

Apologies were received and accepted from Cllrs. Mrs Elaine Ballantyne, K. Ballantyne, Ms. Nadine Evans and Mrs. Sheila Turner.

17/04 Election of Vice Chairman

The Chairman called for nominations for the office of Vice chairman.

The Chairman proposed that Cllr. Ms. Nadine Evans be elected to serve in the office of Vice Chairman; seconded by Cllr. P. Bevis, there being no other nominations it was RESOLVED that Cllr. Ms. Nadine Evans be elected to serve in the office of Vice Chairman.

17/05 Declarations of Interest and Dispensation Requests

There were no declarations or dispensation requests.

17/06 Police Report

No officers were present. There was no report.

17/07 Public Session

No matters were raised.

17/08 Minutes

The Minutes of the Meeting held on 12th April 2017 were confirmed and signed, by the Chairman, as a true record.

17/09 Committees/Working Groups

Finance & General Purposes Committee.

It was agreed that the following Members would serve on the F&GP Committee: Chair of Council (Ex Officio), Ms. Elaine Anderson, Ms Nadine Evans, Mrs. Jo Savage and Mrs. Sheila Turner.

Traffic Management Group

Chairman along with Cllrs. Bevis, K. Ballantyne and Ms. Nadine Evans.

Recreation Ground Working Group

Cllrs. Elaine Anderson, Ms Nadine Evans, I. Ferrington, Chairman (Ex Officio) and Mrs Elaine Ballantyne.

17/10 Meetings of the Council

It was RESOLVED to retain the existing schedule and frequency of meetings.

17/11 To consider payment of Annual Subscriptions which will become due:-

- a) Insurance renewal
- b) Membership of ALC and Local Council Review
- c) SLCC.

It was RESOLVED to pay all of the previously mentioned annual subscriptions as they fell due.

17/12 Appointment of representatives to:-

- a) Wrekin Area Committee (SAPTC) – Chairman
- b) Admaston House Trust – Chairman (Ex Officio) and Cllr. Ms Anderson.
- c) Quarry Liaison Group – Chairman, Cllr. Bevis and Cllr. Mrs Savage.
- d) Parish Forum – Chairman

17/13 Standing Orders/Financial Regulations/Risk Assessment

Members reviewed the Standing Orders of Council and were content that no changes were necessary.

Members reviewed the Financial Regulations of Council and were content that no changes were necessary.

The Clerk tabled the Council's Risk Assessment. It was RESOLVED to accept the Risk Assessment.

17/14 Planning Matters

a) Applications:

The following applications were considered:

- TWC/2017/0374 Conala, 7 Shawbirch Road, Admaston. Widening of existing vehicular access. There were no comments.
- TWC/2017/0378 Old Mill House, Cluddley Lane. Erection of an orangery on side elevation, replacement of windows and internal alterations (Listed Building Application). There were no comments.
- TWC/2017/0379 Old Mill House, Cluddley Lane, Wrockwardine. Erection of an orangery on side elevation. There were no comments.
- TWC/2017/0380 The Croft, 5A Bostock Close, Admaston. Crown reduction by up to 2m on 1 Lime tree. There were no comments.

Permissions:

The following permissions were noted:

- TWC/2017/0187 4 Donnerville Gardens, Admaston. Erection of a single storey rear elevation.

Refusal:

- TWC/2017/0252 1 Brandon Avenue, Admaston. Erection of a two storey front link extension.

17/15 Parish Matters

a) Street Lighting

Following discussion, it was RESOLVED that Council should take a proactive role in the adoption of street lights (not presently in the parish Council's portfolio) from new and existing developments with an immediate focus on those not owned by the Borough Council.

b) Provision of Outdoor Gym at Admaston Green

It was RESOLVED to defer any discussion until Cllr. Ms. Nadine Evans was in attendance.

17/16 Accounts for Payment

The following additional payments were noted and approved:
Sunshine Gym Ltd - Repair of Youth Shelter Cheque 300411 £192.00.

Receipts & Payments - It was RESOLVED - that these be approved and paid as tabled.

Statements 37 to 42 Unity Trust were tabled along with the reconciliations and were approved.

Internal Audit Report

It was noted that the report had not yet been received.

17/17 Traffic Matters

There was nothing to report.

17/18 Correspondence

T&WC Consultation on Pre-Planning Applications. Noted.

T&WC Improvements to B5063 surface dressing. Noted.

T&WC Improvements to B4394 and B5061 surface dressing. Noted.

HMRC VAT rebate. Noted.

17/19 Chairman's Closing Remarks

Borough Councillor Miss Seymour gave a report and informed the Meeting of her Ward Fund for the year in the sum of £500.

The Chairman thanked all for attending the meeting.

17/20 Next Meeting – Next meeting to be Wednesday 14th June 2017 at Wrockwardine Parish Hall at 7.30 p.m.

There being no further business the meeting closed at 8.20 p.m.

Signed _____
Chairman

Date _____

WROCKWARDINE PARISH COUNCIL
PAYMENTS AND RECEIPTS FOR CONSIDERATION COUNCIL MEETING
10th May 2017

PAYMENTS MADE – APRIL

	Amount	Chq. No.	VAT	TOTAL
npower – Lighting	1277.05	DD	255.41	1532.46
Shropshire Pension – Pension	500.00	300392	----	500.00
SALC – Affiliation	1136.11	300393	----	1136.11
	}	300394	----	812.89
Staff Costs	}	300395	----	191.40
	}	300396	----	353.08
Ditton Services – Gds Maint	830.00	300397	----	830.00
M.G. – Travel	26.70	300398	0.91	27.61
M.G. – Postage	<u>6.60</u>	<u>300399</u>	----	<u>6.60</u>
	<u>5133.83</u>		<u>256.32</u>	<u>5390.15</u>

PAYMENTS TO BE MADE – MAY

	Amount	Chq. No.	VAT	TOTAL
CANCELLED CHEQUE	0.00	300400	----	0.00
SALC – Affiliation	62.55	300401	----	62.55
Mark Brazier – Shelter Cleaning	80.00	300402	----	80.00
Aon UK Ltd – Insurance	2665.92	300403	----	2665.92
M. G. – Stationery 50%	4.94	300404	0.99	5.93
	}	300405	----	812.89
Staff Costs	}	300406	----	191.40
	}	300407	----	353.08
M.G. – Travel	31.74	300408	1.09	32.83
M.G. – Postage	2.48	300409	0.50	2.98
Ditton Services – Gds Maint	<u>983.33</u>	<u>300410</u>	----	<u>983.33</u>
	<u>5188.33</u>		<u>2.58</u>	<u>5190.91</u>

RECEIPTS

Brought forward	£114'794.74
Precept	£32'943.50
Bank Interest	£0.00
Customs VAT	£4'866.97
Misc.	<u>£0.00</u>
	<u>£152'605.21</u>

Bank Balance Unity Trust	£147'545.06
Less u/p cheques	£330.00
Less a/c to be paid	<u>£5'190.91</u>
	<u>£142'024.15</u>

Receipts	£152'605.21
less p'mts	£5'390.15
	<u>£5'190.91</u>
	<u>£142'024.15</u>

Signed _____
Responsible Financial Officer

Signed _____
Chairman