

WROCKWARDINE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 14th March 2018 at Wrockwardine Parish Hall at 7.30 p.m.

Present:

Chairman: Cllr. S. Rawlings.

Cllrs: Mrs. Elaine Ballantyne, K. Ballantyne, P. Bevis, I. Farrington, T. Kiernan, Mrs. Jo Savage and Mrs. Sheila Turner.

Mr. M. Goldstraw – Clerk

One member of the public.

17/128 Chairman's Opening Remarks

The Chair welcomed everyone to the Meeting and thanked Cllr. Ms. Evans for chairing the previous meeting.

17/129 Apologies for Absence

Apologies were received and accepted from Ms. Elaine Anderson and Ms. Nadine Evans.

Courtesy apologies were received from Cllr. Miss J. Seymour.

Having received a request for leave, Members granted six-months leave of absence to Cllr. Ms Anderson.

17/130 Declarations of Interest and Dispensation Requests

There were no declarations of dispensation requests.

17/131 Public Session

The member of the public asked for an update on the recent traffic calming consultation for Admaston. The Chairman provided an update and referred to the decision made by the Parish Council in February.

Cllr. Kiernan (acting as Borough Councillor) agreed to take the member of the public to see the Borough's Traffic Officers.

Cllr. Kiernan gave a report on Borough Council matters and stated that it was becoming difficult to get hold of Borough Officers and provided a list of telephone numbers.

Cllr. Kiernan reported that a private building company had been contacting local land owners to ascertain whether they would be willing to either sell their land or enter into some form of partnership for development of the land. The Clerk informed the meeting that the Council had received a letter from the company with a view to the possible development of Longyard Meadow; the Clerk had replied stating that the land was safeguarded by the Council and would not be made available for development.

Cllr. Ballantyne spoke of the terms of the Parish Council's ownership. The Parish Council is forbidden under the terms of its leases and freehold and the land is held as Public Open Space. Future Councillors will be bound by the "double lock".

17/132 Minutes

It was noted that the minutes of the previous meeting showed Cllr. Mrs Jo Savage as being both present and absent. It was agreed that as Mrs. Savage had submitted her apologies, the minutes should be altered to delete the entry showing her as present. Subject to the agreed alteration, **The Minutes of the Meeting held on 14th February 2018 were confirmed and signed, by the Chairman, as a true record.**

17/133 Planning Matters

a) Applications:

The following applications were considered:

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| TWC/2018/0175 | Orleton Park, Holyhead Road, Wellington. Installation of 1 non-illuminated aluminium directional sign for Haygate Road housing development. There were no comments. |
| TWC/2018/0160 | The Gables, 28 Bratton Road, Bratton. Erection of a new boundary wall and replacement gates. There were no comments. |
| TWC/2018/0156 | Land East of Walcot House, Walcot. Erection of 1 dwelling with detached triple garage including the Installation of a soakaway and associated vehicular access. There were no comments. |
| TWC/2018/0140 | 19 Aldermead Close, Admaston. Erection of a part single storey, two storey and first floor side and rear extension including creation of a balcony and installation of 3 roof lights. There were no comments. |
| TWC/2017/0643 | Land to the North of Haygate Road, Wellington. Reserved matters application for the erection of 289 dwelling including details for appearance, landscaping, layout and scale pursuant to outline application TWC/2013/1033 **AMENDED PLANS RECEIVED** It was noted that, following a seven-day extension to allow members to comment, the Clerk submitted a "No Comment" response to the application. |

Permissions:

The following permissions were noted:

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|---------------|--|
| TWC/2017/1044 | 5 Donnerville Drive, Admaston. Erection of a single story attached garage and associated driveway. |
|---------------|--|

- TWC/2018/0005 1 Davenport Drive, Admaston. Conversion of existing garage to domestic room, change of use of open land to private garden land and erection of a 2.15m high feather edge fence.
- TWC/2018/0079 The Old Vicarage, Wrockwardine. Felling of 1 Scots Pine tree (T1) and crown lift to 3m on 2 Yew trees (T2 and T3).

17/134 Parish Matters

a) Annual Parish Meeting

It was agreed that the Annual Parish Meeting should be held on Thursday 19th April at Wrockwardine Parish Hall at 8.00 p.m.

b) Provision of grit bins

Following discussion, it was resolved to take no action.

c) Outdoor Gym at Admaston Green – to consider the provision of adequate surfacing

The meeting discussed the impact the success of the provision had had on the surrounding grass surface and considered a number of options suggested by Derek Owen, Healthy Space Design Specialist. The options tabled were:

1) Wait until establishment: This is a part of the year when grass doesn't grow much, and the ground is still very wet. N.B. This winter has been particularly wet. Next month the grass will start growing (particularly if you buy a bag of grass seed and spread it around a bit). You could also aid drainage of the grass by putting a fork in the ground every few inches and fill up with a bit of sharp sand. This would be the cheapest option.

2) Cover the whole area (between the equipment) in grass matting (including the access). This would require the existing grass matting to be lifted and joined up to any new matts. Grass cutting would still be required.

3) Cover in between the equipment with hoggin path material.

4) Tarmac the whole area. N.B. this would require the equipment (not the base) to be taken out while the tarmac is fitted. Less maintenance then.

Following discussion, it was resolved to take option one and re-assess the situation in a couple of months.

d) Wall around the tree at Admaston Green/Admaston House

It was noted that the wall had been subjected to vandalism and the roots of the tree had also pushed against parts of the wall. Following discussion, it was resolved to obtain quotes for replacing the wall with railway sleepers or gabions and to decide whichever system was the most suitable to resist vandalism and safely retain the tree roots.

17/135 Grant Applications

St. Peter's PCC application for £4000 for clock repair/refurbishment.

Cllr. Ballantyne reminded the meeting that many years ago the parish Council had decided to set aside a sum of £4000 to assist with the repair and refurbishment of the Church Clock and this could be done under the provisions of section 2 of the parish Councils Act 1957. Cllr. Ballantyne therefore proposed that a grant of £4000 be made under the provisions of the appropriate Act; seconded by Cllr. Rawlings, it was RESOLVED unanimously that a grant of £4000 [four thousand pounds] be awarded to St. Peter's PCC for the repair/refurbishment of the Church Clock.

Shropshire Playing Fields Association

Following discussion, it was resolved to defer any decision until further information had been obtained.

17/136 Accounts for Payment

Receipts & Payments - It was RESOLVED - that these be approved and paid as tabled.

The following additional payment was approved:

Mark Brazier	cheque 300511	£40.00	Bus Shelter Cleaning
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Statements 48 to 55 Unity Trust were tabled along with the reconciliations and were approved.

Bank Accounts

The Clerk informed the meeting that now the minutes for the February meeting had been approved (at the present meeting) he would be able to present the certified minutes approving the opening of an interest-bearing account with application to the TSB in Wellington.

17/137 General Data Protection Regulations

The Clerk reported that he had met with representatives of the company who would be acting as the Council's Data Protection Officer and an audit had been completed. There were many things to be attended to and once the audit had been received it would be presented to Council for consideration.

17/138 Traffic Matters

Traffic Calming Admaston

The Clerk reported that he had received a request from Mr. Neil McManus, Development Manager, Northern Trust, who asked for a meeting between all partners to discuss the traffic initiatives for the Parish of Wrockwardine. Mr. McManus stated that "It has now been agreed with TWC that the best way forward would be to a get another meeting organised with yourselves to which TWC highways and the end development partner will attend."

The Clerk reported that he had also received an email from Mr. Matt Powell, Group Manager, Network and Transport management (Borough Council Highways) asking for a meeting about the way forward with the Admaston Traffic Calming. The Clerk

had responded stating that he felt that as there was to be a meeting about Allscott, the implications of which would also impact Admaston, it probably would be better to attend that meeting first and then, if the Admaston matters had not been sufficiently covered another meeting could be arranged to discuss Station Road and Shawbirch Road Admaston specifically.

The Clerk agreed to liaise with all parties to ensure that a meeting date would be suitable for the members of the Council's Traffic Working Group.

Portable Road Speed Signs

The Chairman reported that the SID had been received however, there was a concern over the weight of the battery; he felt that the parish Council may have to fund the provision of its own posts upon which to mount the SID. Members agreed to allow the Chairman and Cllr. Ms. Evans to investigate a possible solution.

Gateway Features

There was nothing to report.

Cllr. Mrs. Savage reported problems with flooding on the B4394 between the railway bridge at the exit to Admaston and the railway bridge at Allscott. The Clerk agreed to report the concern to the Borough Council.

Cllr. Ballantyne asked the Clerk if he would write to the Borough Council to ascertain whether the trees that had been felled to facilitate entrance for the contractors carrying out work on Beanhill Brook would be replaced. The Clerk agreed to contact the Borough Council.

17/139 Correspondence

WEA	Courses for Adults Summer 2018. Noted.
W'dine Over 60s	Thank you card – grant.
Sunshine Gym	Confirmation that work would commence on RoSPA work at Wrockwardine Playing Field week commencing 19 th March.
T&WC	Green Guarantee. Noted.
T&WC	Temporary road closure Wrekin Course. Noted.
Wellington TC	St. Georges Day Celebration. Noted.

17/140 Chair's Closing Remarks

The Chairman thanked all for attending the meeting.

17/141 Next Meeting – Next meeting to be Wednesday 11th April 2018 at Admaston House at 7.30 p.m.

There being no further business the meeting closed at 9:00 p.m.

Signed _____
Chairman

Date _____

WROCKWARDINE PARISH COUNCIL
PAYMENTS AND RECEIPTS FOR CONSIDERATION COUNCIL MEETING
14th March 2018

PAYMENTS MADE – FEBRUARY

	Amount	Chq. No.	VAT	TOTAL
Ditton Services – Gds maint	983.33	300487	----	983.33
M. Brazier – Bus Shelter Clean	40.00	300488	----	40.00
Broxap Ltd – Outdoor Gym	6500.00	300489	1300.00	7800.00
}	859.93	300490	----	859.93
Staff Costs	154.60	300491	----	154.60
}	342.84	300492	----	342.84
M.G. – Travel	35.78	300493	1.22	37.00
M.G. – P&PC	3.36	300494	----	3.36
W'dine Parish Hall – Rent	84.00	300495	----	84.00
	<u>9003.84</u>		<u>1301.22</u>	<u>10305.06</u>

PAYMENTS TO BE MADE – MARCH

	Amount	Chq. No.	VAT	TOTAL
Kingston Agricultural – Hedge Cut	£150.00	300496	30.00	180.00
E.ON – Street Lights Maint.	£73.17	300497	14.63	87.80
St. Peter's PCC – Clock Grant	£4000.00	300498	----	£4000.00
}	859.93	300499	----	859.93
Staff Costs	154.60	300500	----	154.60
}	342.84	300501	----	342.84
M.G. – Office Exp	125.00	300502	----	125.00
M.G. – Travel	26.70	300503	0.91	27.61
M.G. – P&PC	6.72	300504	----	6.72
Ditton Services – Gds maint	983.33	300505	----	983.33
Salop Air Amb – Chair's Allow	200.00	300506	----	200.00
W'dine Brownies – Chair's Allow	50.00	300507	----	50.00
DM Payroll Services Ltd – GDPR	600.00	300508	----	600.00
CANCELLED CHEQUE	0.00	300509	----	0.00
M.G. – Ink (C.Allow)	65.80	300509	13.15	78.95
	<u>7638.09</u>		<u>58.69</u>	<u>7696.78</u>

RECEIPTS

Brought forward	£114'794.74
Precept	£65'887.00
Bank Interest	£106.55
Customs VAT	£4'866.97
Misc.	<u>£934.04</u>
	<u>£186'589.30</u>

Bank Balance Unity Trust	£132'483.49	Receipts	£186'589.30
Less u/p cheques	£1'023.33	less p'mts	£55'129.14
Less a/c to be paid	<u>£7'696.78</u>		<u>£7'696.78</u>
	<u>£123'763.38</u>		<u>£123'763.38</u>

Signed _____
Responsible Financial Officer

Signed _____
Chairman