

WROCKWARDINE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 8th November 2017 at Wrockwardine Parish Hall at 7.30 p.m.

Present:

Chairman: Cllr. S. Rawlings.

Cllrs: Mrs. Elaine Ballantyne, K. Ballantyne, P. Bevis, Ms. Nadine Evans, I. Farrington, Mrs. Jo Savage and Mrs. Sheila Turner.

Mr. M. Goldstraw – Clerk

17/75 Chairman's Opening Remarks

The Chair welcomed everyone to the Meeting of the Council.

17/76 Apologies for Absence

Apologies were received and accepted from Cllrs. Ms Elaine Anderson and T. Kiernan.

Courtesy apologies were received from Cllr. Miss J. Seymour.

17/77 Declarations of Interest and Dispensation Requests

There were no declarations of dispensation requests.

17/78 Public Session

No matters were raised.

17/79 Minutes

The Minutes of the Meeting held on 11th October 2017 were confirmed and signed, by the Chairman, as a true record.

17/80 Planning Matters

a) Applications:

The following applications were considered:

TWC/2017/0890 32 Dulwich Grange, Bratton. Alterations to single storey roof extension. There were no comments.

TWC/2017/0872 23 Sutton Road, Admaston. Erection of single storey, front, side and rear extension. There were no comments.

TWC/2017/0839 Briar House, Allscott. Re-pollarding to old cuts on 3 Lime trees and crown reduction by up to 30% on 1 Horse Chestnut. There were no comments.

TWC/2017/0838 Orchard House, Wrockwardine. Pollarding to 1 Pear tree and thinning and general crown reduction of 1 Pear Tree. There were no comments.

TWC/2017/0822 Land adjacent Admaston House, Wellington Road, Admaston. Installation of outdoor gym equipment. As this was an application submitted by the Parish Council, it received approval.

Permissions:

The following permissions were noted:

TWC/2017/0740 The Old Cottage, Wrockwardine. Felling of 1 Conifer tree.

TWC/2017/0734 Gorsey Bank Farm, Davids Bank, Wrockwardine. Erection of single storey rear extension with balcony.

TWC/2017/0708 9 Rushmoor. Erection of shed to the front of property (Retrospective).

TWC/2017/0839 Briar House, Allscott. Re-pollarding to old cuts on 3 Lime trees and crown reduction by up to 30% on 1 Horse Chestnut.

17/81 Parish Matters

a) Provision of Outdoor Gym at Admaston Green

It was noted that the application was before the Borough Council for consideration. Given that the project along with costs had already been approved by Council, it was RESOLVED that, once approval had been received, the Clerk should instruct the contractors to commence work as soon as possible on the project.

b) RoSPA Report - Wrockwardine Playing Fields

It was noted that the Chairman and Clerk had met with the contractor earlier in the month and Council were awaiting the quote.

b) Ward Funding Project

It was noted that Borough Councillor Miss Seymour had given her support of a project to repair and enhance the bridge over the brook at Wrockwardine Parish Community Orchard and it was agreed to match fund a £500 application to the Wrockwardine Ward Fund. The Clerk was asked to submit the application for Ward Funding in the sum of £500.00.

c) Remembrance Sunday

Councillor K. Ballantyne kindly agreed to represent the Parish Council and lay the wreath at the forthcoming Remembrance Sunday service at Wrockwardine. Cllr. Ballantyne received the thanks of the Council.

d) Street Naming

i) SNN/2017/0024 - Land to the North of, Haygate Road, Wellington

Council received a request to make suggestions for 9 street names for the development of 289 dwellings on land north of Haygate Road Wellington.

Following discussion, it was RESOLVED to suggest to the Borough Council that the streets be named after the flora and fauna which may be lost or displaced by the development.

ii) Wrockwardine

Council had received a request to consider the adoption of a street name for the road opposite the Church at Wrockwardine. Following discussion, it was RESOLVED that as the request had not come from residents of the road in question and given the inconvenience any re-naming might cause, no action would be taken.

17/82 Accounts for Payment

Receipts & Payments - It was RESOLVED - that these be approved and paid as tabled.

It was noted that £434.04 had been received, by the Parish Council, from Shropshire County Pension Scheme, as a repayment of overpayments made by the Clerk as the Clerk's contribution to the fund and that this had been properly refunded to the Clerk via the payroll system.

Statements 43 to 49 Unity Trust were tabled along with the reconciliations and were approved.

Bank Accounts

It was agreed that Council should consider suitable additional accounts to provide a cushion against the limits in the bank's deposit protection scheme of £85'000.00.

17/83 Budget and Precept

The Clerk tabled a draft budget along with details of the latest Band D equivalent tax base so that a budget and precept could be discussed.

Cllr. Ms. Evans outlined the proposals for the proposed traffic calming scheme in Admaston; it was anticipated that costs falling on the Parish Council would be in the region of £25k. In addition, proposals for the provision of gateway features in the Parish were discussed and it was RESOLVED to provide gateway features with the costs included, along with the traffic calming costs, in the budget for the forthcoming year. It was also RESOLVED to purchase Speed Indicator Equipment for use by the Parish within the Parish at an anticipated cost of £3k. It was RESOLVED to add £3k to the budget.

Budget

Following discussion, it was proposed by Cllr. Ms. Evans that a budget of £104'900 be set; seconded by Cllr. Ballantyne, it was RESOLVED that a budget of £104'900 should be set for the forthcoming year.

Precept

Following discussion, it was proposed by Cllr. Ms. Evans that a precept of £65'887 be set; seconded by Cllr. Ballantyne, it was RESOLVED that a precept of £65'887 should be set for the forthcoming year. The Precept Warrant was signed.

The meeting discussed the costs of vandalism to play equipment.

17/84 Traffic Matters

Traffic Calming Admaston

The Clerk reported that no details of the proposed traffic calming scheme for Admaston had yet been received from the Borough Council however, a liaison meeting had been requested.

Cllr. Ms. Evans reported on a meeting held at Wrockwardine with 25 Wrockwardine residents in attendance where a genuine interest in keeping the community safe was demonstrated and many local initiatives were outlined.

Community Speed Watch

The Clerk reported confirmed that he had made a complaint against the Community Speed Watch Co-ordinator, to the Police and Crime Commissioner however, it appeared that the only function of the P&CC was to monitor the Chief Constable and so the complaint had been referred to the appropriate authority for consideration.

17/85 Correspondence

Resident of Admaston	Letter asking what the PC was doing about traffic calming in Admaston. The Clerk had replied outlining the parish initiatives and liaison with the Borough Council.
Unity Trust Bank	Notification of changes to Deposit Account. Tailored Deposit Account to be renamed Instant Access Account. The former account to be closed with the balance migrated to the latter.
Parochial Church Council	Invitation to a special service at St. Peter's 3 rd December. Cllr. Bevis to represent the Council.
SDH Accountancy	Expression of interest for Internal Audit 2017/18. It was RESOLVED that Mrs. Hackett should be re-appointed as Internal Auditor for the year 2017/18 at an anticipated cost in the region of £235.
eon	Phasing out of SOX low pressure sodium lights. The parish has 5 of these lights which need changing. The Clerk informed the meeting that quotes had been requested.
Age UK	Annual Report. Noted.

17/86 Chairman's Closing Remarks

The Chairman thanked all for attending the meeting.

17/87 Next Meeting – Next meeting to be Wednesday 13th December 2017 at Admaston House at 7.30 p.m.

17/88 Schedule 12A Local Government Act 1972: RESOLVED that the press and public be excluded from the meeting for the remaining items of business which is confidential and may disclose exempt information.

There being no further business the meeting closed at 8:51 p.m.

Signed _____
Chairman

Date _____

WROCKWARDINE PARISH COUNCIL
PAYMENTS AND RECEIPTS FOR CONSIDERATION COUNCIL MEETING
8th November 2017

PAYMENTS MADE – OCTOBER

	Amount	Chq. No.	VAT	TOTAL
T&WC – Road Closure Order	850.00	300452	----	850.00
Npower – lighting	708.18	DD	141.64	849.82
Ditton Services – Gds maint	983.33	300453	----	983.33
}	909.33	300454	----	909.33
Staff Costs	105.20	300455	----	105.20
}	342.84	300456	----	342.84
Unity Trust – Service Charge	18.00	SC	----	18.00
M.G. – Travel	34.78	300457	1.18	35.96
M.G. – P&PC	6.72	300458	----	6.72
Npower – Lighting	598.95	DD	119.79	718.74
	<u>4557.33</u>		<u>262.61</u>	<u>4819.94</u>

PAYMENTS TO BE MADE – OCTOBER

	Amount	Chq. No.	VAT	TOTAL
Eon – Lighting Maint	73.17	300459	14.63	87.80
Poppy Appeal – Wreath	17.00	300460	----	17.00
}	809.69	300461	----	809.69
Staff Costs	698.78	300462	----	698.78
}	342.84	300463	----	342.84
M.G. – Travel	45.37	300464	1.55	46.92
M.G. – P&PC	10.63	300465	0.78	11.41
Ditton Services – Gds maint	983.33	300466	----	983.33
	<u>2960.81</u>		<u>16.96</u>	<u>2997.77</u>

RECEIPTS

Brought forward	£114'794.74
Precept	£65'887.00
Bank Interest	£27.77
Customs VAT	£4'866.97
Misc.	<u>£0.00</u>
	<u>£185'576.48</u>

Bank Balance Unity Trust	£152'305.60	Receipts	£185'576.48
Less u/p cheques	£330.00	less p'mts	£33'600.88
Less a/c to be paid	<u>£2'997.77</u>		<u>£2'997.77</u>
	<u>£148'977.83</u>		<u>£148'977.83</u>

Signed _____
Responsible Financial Officer

Signed _____
Chairman

Budget 2018/19

Clerks Salary	11200
Tax & N. I	4000
Pension Fund	5000
Clerks Travel	500
Office/Telephone	650
Stationery/Postage	250
Subs & Fees	2000
Insurance	3000
Cllrs. Travel	300
Training	600
Street Lighting	6000
Hall Hire	300
Grounds Maint	20500
Chairman's allowance	600
Grants (sect 137)	1200
Lighting Maintenance	24000
Playing Fields	22569
Parish Magazine	600
Community Fund	4000
Parish Imp	<u>6000</u>
Sub Total	75400
Recruitment Cost	1500
Admaston Traffic Calming (including £3k for SID)	<u>28000</u>
Total	104900