

WROCKWARDINE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 14th November 2018 at Admaston House at 7.30 p.m.

Present:

Chair: Ms. Nadine Evans.

Cllrs: Elaine Anderson, P. Bevis, S. Rawlings and Mrs. Jo Savage

Mr. M. Goldstraw – Clerk

Ms. Julia Hancox – Clerk Designate

18/81 Chair's Opening Remarks

The Chair welcomed everyone to the meeting.

18/82 Apologies for Absence

Apologies were received and accepted from Cllrs. Mrs. Elaine Ballantyne, K. Ballantyne, T. Kiernan and Mrs Sheila Turner.

18/83 Declarations of Interest and Dispensation Requests

There were no declarations or dispensation requests.

18/84 Cllr. Raj Mehta, The Mayor of Telford & Wrekin Council

Apologies were received from the Mayor who had suffered a bereavement and was unable to attend the meeting. The Clerk confirmed that condolences had been sent on behalf of the Council to the Mayor.

18/85 Public Session

No matters were raised.

18/86 Minutes

The Minutes of the Meeting held on 10th October 2018 were confirmed and signed, by the Chair, as a true record.

18/87 Grants

Cllr Rawlings reported on his proposal to use the Big Green Vote award of £1000 on the footpath to the Admaston Allotments and Orchard. Members were advised that the purchase and setting down of inter-locking, recycled plastic mats into the turf would cost around £750. Members suggested the surplus could be used to purchase a bench for the area. It was RESOLVED to use the grant for this purpose and that the Clerk should submit the grant application.

Admaston Green

The Chair reported that she attended the Admaston Ward House meeting on 12th

November 2018 and after advising them of the £1000 Green Network Funding award, the Council had been offered for use on Admaston Green, Cllr Kiernan had agreed to contribute £2000 out of his Pride Fund to be put towards a project for the Green. Following discussion, it was RESOLVED to apply for grant funding to provide a children's cycle/jogging track on the Green. Members discussed contributing from Council funds. It was RESOLVED to proceed with the applications.

Pride Fund Grant (Wrockwardine)

Following discussion it was agreed that the grant should be put towards improving the bridleway and bridge at Isombridge and the Chair reported that Andrew Careless had advised that the work could start immediately.

Grants for Defibrillators

The Council has received details of grants available and there is already one planned for Admaston House together with training. The Clerk Designate to explore other grants.

18/88 Planning Matters

Applications:

TWC/2018/0920 3 Overley Cottages, Overley. Erection of 1 detached garage. There was no comment.

Approvals:

TWC/2018/0380 Site of The Acorns, Donnerville Gardens, Admaston. Demolition of existing dwelling and outline application for the erection of 7 dwellings, access and layout with all other matters reserved. [Not in the parish of Wrockwardine but access to the site is in the parish]

TWC/2018/0777 Rookery Nook, 4 Rushmoor Lane, Bratton. Erection of a two-storey front and side extension.

TWC/2018/0791 2 Spa Crescent, Admaston. Removal of 3 limbs and crown reduction by up to 3m on 1 Silver Maple tree.

TWC/2018/0769 Wellington Cricket Club, Orleton Park, Haygate Road, Wellington. Tree works to 2 Oak trees consisting of the light reduction to the longest limbs by 15% (1.5m) to T4 no pruning wounds larger than 75mm and the reduction to the damaged 2nd order limb by 15% to relieve loading stress and removal of "lion-tailed" limb on East side to T11.

TWC/2018/0538	Rushmoor Paddock, Rushmoor Lane, Bratton. Creation of a new access and the temporary siting of a caravan.
TWC/2017/0378	Old Mill House, Cluddley Lane. Erection of an orangery on side elevation, replacement of windows and internal alterations (Listed Building Application).
TWC/2017/0379	Old Mill House, Cluddley Lane, Wrockwardine. Erection of an orangery on side elevation.
TWC/2018/0531	Land to the North of, Haygate Road, Wellington. Reserved matters application (Amendment to TWC/2017/0643) for the erection of 177 dwellings with appearance, landscaping, layout and scale in pursuant to outline application TWC/2013/103.

(b) To consider the purchase of a Projector

Members RESOLVED to purchase a projector. The Chair and Clerk Designate to source and purchase.

18/89 Parish Matters

a) RoSPA Inspection

The following written report was received from Cllr Farrington and relayed to Members:

“After attending the RoSPA course on 16th October at Holiday Inn, I visited the sites weekly from 28th October at Wrockwardine, Admaston, Pemberton Road and Walcot. There does not appear to be any major problems. Zip wire at Wrockwardine, spring showing signs of wear. Fencing needs attention at Pemberton Rd site. Also checked our gym equipment sited at Admaston House. I believe this will need checking in the near future. This area will need signage.”

Members RESOLVED to arrange site meetings when Cllr Farrington is back to take forward the items noted.

b) Parish Newsletter

Members agreed to contribute to the Church newsletter and requested the date that it would need to be provided.

c) Land at Allscott

The Clerk reported that the Council are awaiting a license to maintain from the Borough. The Chair reported that it was believed that the license currently sat with Shrewsbury & Atcham Council and this is what could be causing the delay. The Chair reported that whilst the Gardening Club had expressed an interest in maintaining the

site they did not currently have sufficient people. The Chair will approach Adrian at T&WC to explore maintenance options.

d) Grounds Maintenance Session Tuesday 13th November 2018

The Chair and Clerk Designate attended this event and the Chair provided a report to members. The Borough has re-contracted its maintenance services from TWS to IdVerde. The new contractor will be working with KPI's (Key performance indicators) and Telford has been zoned accordingly with the rural areas in low zones.

At 8.02 p.m. Cllr Jacquie Seymour joined the meeting

The Chair further advised that whilst the Borough was entering into a 10 year contract with IdVerde, they would be working a points system and if they receive too many points they would lose the contract. The Chair commented that the session had been a relatively positive one although the PET (Parish Environmental Teams) would no longer exist and, Parish's may have to contribute if they want extra work done.

e) Playground at Walcot

The Clerk informed the meeting of an email received from Mr David Scrimgeour, Surveyor, regarding the ongoing issue. Mr Scrimgeour had visited the site the previous week and spoken to the home owner Mr Ballantyne:

The fencing is now complete however Mr Ballantyne wishes to ask the parish if he can tidy up the access route in to the field at his expense. Mr Ballantyne also wishes to replace the entire chain link fencing with the fencing he has used and install it at 1.8m rather than 2.3m used so far. Mr Ballantyne also confirmed that the contractor said the palisade fencing adjoining the track was installed at the request of the Parish and happened at a similar time to you taking the site over and installing some play equipment. This has narrowed the access to the park.

Mr Scrimgeour had agreed a 2.1m gap therefore the access is no narrower than the Council legally own although arguably it was using some of Council's land however, we share the area as it is open and unfenced and it will remain that way.

Members RESOLVED to accept Mr Ballantyne's proposals and the Chair would arrange to meet to discuss the entrance to the park and how it may be improved, perhaps similar matting to that proposed at Admaston Allotments & Orchard. The Clerk was asked to respond to Mr Scrimgeour.

18/90 Accounts for Payment

Receipts & Payments - It was RESOLVED - that these be approved and paid as tabled.

Statements 56 to 64 Unity Trust were tabled along with the reconciliations and were

approved.

Bank Accounts

The Clerk presented the mandates for signature allowing the Clerk Designate access to the account at the existing levels enjoyed by the present Clerk. These will now be forwarded to Unity Bank

The Clerk Designate reported that she had started looking at the opening of a deposit account with Nationwide and is gathering details of what is required.

18/91 F&GP Committee

a) To receive the minutes of the meeting held on 1st November 2018

Cllr Mrs Anderson presented the minutes of the meeting. Cllr J Seymour questioned if election expenses had been factored into the budget and the Clerk confirmed it had.

b) Budget

Cllr Mrs Anderson Tabled the Budget proposals recommended by the F&GP Committee.

Following discussion, it was proposed by Cllr Mrs Anderson that a budget of £80,900.00 be set; seconded by Cllr Rawlings it was RESOLVED that a budget of £80,900.00 be set for the forthcoming year. [Annex A].

c) Precept

Following discussion, it was proposed by Cllr Mrs Anderson that a precept of £70,222.00 be set; seconded by Cllr Rawlings. It was RESOLVED that a precept of £70,222.00 be set for the forthcoming year. The Precept Warrant was signed.

The Chair thanked the F&GP Chair

18/92 Traffic Matters

a) Traffic Working Group

Cllr Bevis reported he had met with Barry and Cllr Ballantyne to decide where to site the SID. Phil Lorenze, the T&WC representative, attended the working group meeting and council were still waiting for T&WC to approve the proposals.

Cllr Seymour advised that she would look into the problem with the 30 mile an hour signs in Allscott which were covered over. It was noted that the Chair has reported the issue previously.

b) Portable Speed Signs (mounting posts)

Discussed at a)

c) Gateway Features for the Parish

The difficulties and issues had been discussed previously and agreed a phased approach

had been agreed.

d) Road Safety and Cycling Proficiency Education

Members discussed whether funding should be provided to educate school children on road safety and cycling proficiency. Some primary school children in the Borough do get it, but others appear not to. The Chair asked for this to be kept on the agenda for further consideration. The Clerk Designate offered to contact the schools in the Parish to find out what the current provision is.

The Chair thanked Cllr Seymour for the Pride Fund Grant money and advised its use.

18/93 Correspondence

E-On	Quote for repairs on street lights. It was RESOLVED to accept the quote.
Better Homes For All	Request for nominations for best tenant, best landlord and best letting agent. Any suitable nominations to Toni Guest at T&WC by 7th December 2018.
T&WC	Invitation to Mayor Christmas Tea Sunday 16th December 2018 at Telford Hotel & Golf Resort. Chair took information.
T&WC	Charity Golf Day Friday 30th November 2018 in aid of the Mayors Appeal – Building Bridges. Chair took information.
White Ribbon Awareness	Cllr Mrs Anderson took the information.
GDPR	Chair took the information to look at.
NHS	A & E Closure: Request for funding to provide housing for Doctors. After discussion Members agreed to ignore the request.
T&WC	Temporary Road Closure – Station Road, Wrockwardine. Notification that there was to be a temporary road closure along Station Road, Wrockwardine. Western Power Distribution were planning to undertake new connection works. The work were set to commence on Monday, 12th November 2018 and would last for a duration of 5 days with an end date of Friday, 16th November 2018.

The Chair advised that she was meeting, along with the Clerk and Clerk Designate, representatives from the potential developers of Allscott Heath to discuss what services and amenities they may want the Parish to take on. The Clerk Designate noted this for inclusion on the agenda for the next meeting.

Cllr. Miss Seymour passed on information she had received on things a Parish Council may want to consider should there be a severe incident in the Parish.

18/94 Chairman's Closing Remarks

The Chair thanked all for attending the meeting.

18/95 Next Meeting – Next meeting to be Wednesday 12th December 2018 at Wrockwardine Parish Hall at 7.30 p.m.

There being no further business the meeting closed at 9:06 p.m.

Signed _____
Chair

Date _____

Budget 2019/20

Clerks Salary	9000
Tax & N. I	2000
Pension Fund	4000
Travel	500
Office/Telephone	400
Stationery/Postage	200
Subs & Fees	5000
Insurance	3000
Training	1500
Street Lighting	6000
Hall Hire	300
Grounds Maint	21000
Chairman's allowance	600
Grants (sect 137)	1200
Lighting Maintenance	6000
Playing Fields	8700
Parish Magazine	500
Parish Imp	<u>6000</u>
Sub Total	75900
Admaston Traffic Calming	<u>5000</u>
Total	<u>80900</u>

Precept £70,222

PAYMENTS AND RECEIPTS FOR CONSIDERATION COUNCIL MEETING
14th November 2018

PAYMENTS MADE – OCTOBER

	Amount	Chq. No.	VAT	TOTAL
Npower – Lighting	1142.31	DD	129.82	1272.13
Ditton Services – Gds Maint	983.33	300570	----	983.33
Westcotec Ltd – brackets	50.00	300571	10.00	60.00
	}	300572	----	872.41
Staff Costs	}	300573	----	161.19
	}	300574	----	349.69
M.G. – P&PC	21.83	300575	0.47	22.30
M.G. – Travel	38.44	300576	1.33	39.77
S.L.C.C – Training	<u>20.00</u>	<u>300577</u>	----	<u>20.00</u>
	<u>3639.20</u>		<u>141.62</u>	<u>3780.82</u>

PAYMENTS TO BE MADE – NOVEMBER

	Amount	Chq. No.	VAT	TOTAL
	}	300578	----	833.76
	}	300579	----	882.21
Staff Costs	}	300580	----	144.43
	}	300581	----	349.69
S.L.C.C – Membership	32.00	300582	----	32.00
e.on – Lighting Maint	75.12	300583	15.02	90.14
Playsafety Ltd – RoSPA	235.00	300584	47.00	282.00
Ditton – Gds Maint	983.33	300585	----	983.33
J.H.– Training Reimburse	99.00	300586	19.80	118.80
P. Bevis – Car Park Hardware	47.38	300587	8.68	56.06
M.G. – P&PC	35.45	300588	2.50	37.95
J.H. – Travel	37.35	300589	1.28	38.63
M.G. – Travel	<u>45.68</u>	<u>300590</u>	<u>1.56</u>	<u>47.24</u>
	<u>3800.40</u>		<u>95.84</u>	<u>3896.24</u>

RECEIPTS

Brought forward	£123,766.35
Precept	£66,396.00
Bank Interest	£150.80
Customs VAT	£3,638.27
Misc.	<u>£1.00</u>
	<u>£193,952.42</u>

Bank Balance Unity Trust	£141,552.23	Receipts	£193,952.42
Less u/p cheques	£20.00	less p'mts	£52,420.19
Less a/c to be paid	<u>£3,896.24</u>		<u>£3,896.24</u>
	<u>£137,635.99</u>		<u>£137,635.99</u>

Signed _____
Responsible Financial Officer

Signed _____
Chairman