

Wrockwardine Parish Council

Minutes of the Parish Council Meeting held on Wednesday 10 April 2024 at Admaston House, Admaston at 7.30p.m

Present: Cllr P Cooper (Chairman)
Cllr E Ballantyne
Cllr K Ballantyne
Cllr P Bevis
Cllr P Davis
Cllr R Eade
Cllr S Parr
Cllr G Thomas
Cllr K Tonks

In Attendance: 7 Members of the Public
PC Simon Webb (West Mercia Police)
J Hancox (Clerk)

24/45 Welcome
The Chairman welcomed everyone to the meeting.

24/46 Apologies for absence
Cllr J Savage - Personal

24/47 Declaration of Interests & Dispensations
a) Pecuniary – None declared
b) Personal – None declared

24/48 Public Session
One member of the public spoke about objections to planning application TWC/2024/0230 and their comments were agreed by other members of the public present. One member of the public requested an update on Long Lane traffic issues and the Chairman reinstated Standing Orders and brought Item 24/58 Traffic Matters forward on the agenda.

24/49 Traffic Matters
The Chairman gave an update on data received for Long Lane speed survey, that T&W Council had advised that signage improvements would be considered during 2024/25 and also that the Allscott Meads road layout was currently under review. It was agreed that Borough Cllr Tonks & Borough Cllr Thomas would seek a meeting with T&W regarding all traffic matters.

24/50 Police & PCSO
PC Webb gave updates on local speed enforcements, rural thefts and speeding through Allscott Meads.

PC Webb left the meeting at 7.51p.m

24/51 To confirm and agree the Minutes of the Previous Meeting
It was **RESOLVED** to confirm and sign the Minutes of the meeting held on Wednesday 13th March 2024.
[Proposer: Cllr Tonks; Seconder: Cllr Parr; Vote: All that were present previously]

24/52 Borough Councillors Reports
Borough Cllr Tonks:

- Gateways for B5863 into Bratton

- Complaints regarding grass cutting
- Flooding continues to be a problem

Borough Cllr Davis:

- Ongoing issues on the Haygate Fields development, exacerbated by wet weather. Meetings with officers re planning enforcement underway

Borough Cllr Thomas:

- Improvement works seem to have improved local flooding issues
- Pothole work has started

24/53

Planning

1. Permissions & Refusals

Council noted the following:

TWC/2023/0089	The Old Shop, The Avenue, Wrockwardine	Subdivision of 1no. dwelling to create 1no. new dwelling alongside the retention of 1no. existing dwelling. The installation of 5no. roof lights, 8no. windows, 11no. replacement windows, installation of 2no. doors, installation of 2no. replacement doors, blocking up of 2no. windows & 1no. doorway, replacement of 1no. window into 1no. doorway, creation of a gravel driveway with associated gates & fencing & alterations to existing access (Full Planning Application) *Amended Plans Received* *Amended Description*	Full Granted & Listed Building Granted
TWC/2024/0064	10 Rushmoor, Telford	Conversion of garage into micro brewing facility & siting of a storage container with condenser unit *Amended Plans* *Additional Information Received*	Full Granted
TWC/2023/0918	The Heathers, Rushmoor Lane, Allscott	Erection of a single storey rear extension, porch, carport & creation of an additional storey with balcony	Full Granted
TWC/2024/0093	Wellington Cricket Club, Orleton park, Haygate Rd, Wellington	Installation of 33no. solar panels on flat roof of main cricket pavilion building	Full Granted
TWC/2024/0028	Site of Richmond House, Donnerville Gardens, Admaston	Reserved matters application pursuant to TWC/2020/0875 (outline permission for 4no. detached houses, garages, & access with all other matters reserved) including details of	Reserved Matters Granted

		appearance, landscaping, layout & scale	
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2. New Applications

Council considered the following:

TWC/2024/0161 30 Bratton Road, Bratton - Erection of 2 storey front, side & rear extensions, 1no. detached pool house, 1no. detached triple garage/annexe following demolition of existing garage & associated landscaping *Amended Red Line Boundary*

It was **RESOLVED** to make no further comment.

[Proposer: Cllr Parr; Seconder: Cllr Mrs Ballantyne; Vote: All]

TWC/2024/0230 Land Adjacent Homecroft, Cheshire Coppice Lane, Bratton – Outline application for the erection of 1no. detached dwelling including access with all other matters reserved

It was **RESOLVED** to **OBJECT** to the application. Cllr Tonks was asked and agreed to write a response on behalf of the PC and send it to the Clerk for submission.

[Proposer: Cllr Tonks; Seconder: Cllr Thomas; Vote: All]

3. Applications received after the agenda was circulated

TWC/2024/0244 6 West View, Bratton Road, Bratton – Erection of a single storey detached annexe for ancillary use.

No comments were made.

5 members of the public left at 8.06p.m

24/54 Finance

a) Final Accounts Paid and Bank Reconciliations for March 2024

The final accounts and reconciliations were noted and **RESOLVED**.

[Proposer: Cllr Davis; Seconder: Cllr Parr; Vote: All]

b) Accounts for Payment April 2024

The accounts to date were noted and **RESOLVED**.

[Proposer: Cllr Davis; Seconder: Cllr Parr; Vote: All]

24/55 Wrockwardine Playing Fields Car Park

The Chairman confirmed that, following a meeting with SJ Roberts, the shortfall in funding for the scheme was still around £10k. Following a discussion on the amount it was costing in total (circa £47k) to install the carpark and that the current parking facility now required improvement it was decided that the Chairman would seek a definitive breakdown of costs and investigate what could be provided for the £30k already agreed by SJ Roberts and defer a final decision until this information was available.

24/56 Wrockwardine Playing Fields Football Pitch

The following motion was proposed:

This Council resolves to reinstate the 5-a-side football pitch at Wrockwardine Playing Fields, which includes new goal posts and line markings along with grass cutting for the next 3 years

Following a discussion on the pros, cons and costs of implementing the proposal, the motion was amended to include that the commitment from the Council would be of a cost of no more than £3k and that possible match funding should be sought.

Proposer: Cllr Davis; Seconder: Cllr Tonks;

Recorded vote requested:

For: Cllr Davis; Cllr Tonks; Cllr Parr; Cllr Thomas; Cllr Bevis

Against: Cllr E Ballantyne; Cllr K Ballantyne, Cllr Cooper

Abstain: Cllr Eade

It was **RESOLVED** to carry the motion.

24/57

Bus Shelters

- Walcot – Costs and styles to be brought back to the next meeting
- Admaston – following discussion it was **RESOLVED** to replace the Admaston bus shelter up to a cost of £3k + installation costs
[Proposer: Cllr Eade; Seconder: Cllr Davis; Vote: All]
- Wrockwardine – following a discussion, Cllr Thomas agreed to seek a Members enquiry to T&W to ask whether permission required for a shelter.

24/58

Traffic Matters

The item was dealt with under 24/49.

24/59

Clerk's Update

There was no Clerk's update this month.

24/60

Other Updates

- a. Community Orchard – replacement bench delivered, need to arrange installation, camera purchased to identify wildlife destroying trees stolen after installation
- b. Free Little Library – SJ Roberts painting grey before installation
- c. Bird & Bat Boxes - pending
- d. Finials – awaiting costings from Hortonwood
- e. Annual Parish Meeting – guests confirmed, SJ Roberts, Micky Bushell

24/61

SID Statistics

The Clerk advised that the statistics would be collated and circulated after the meeting and attached to the minutes. (Appendix 1)

24/62

Grant Applications

1. **Fraser's Wood Community Interest Company** – Member's requested that further information be obtained before a grant could be awarded.

24/63

Correspondence

1. **Watiff EV UK – Electric Charge Points** – It was determined that there were no destinations available via the Parish Council but that the details would be passed on to Admaston House and Allscott Meads Sports & Social Club.

24/64

Date of the next meeting

It was confirmed that the next meeting would be held on **Wednesday 8th May 2024** at **7.30p.m** at **Admaston House, Admaston**. Members were asked to note that this would be the Annual Meeting of the Parish Council.

The meeting closed at 9.30p.m

Signed: **P Cooper** (Chairman)

Date **8th May 2024**

Item 24/54

Finance

a) Final Accounts Paid & Bank Reconciliation for March 2024

December

Payee	Description	Net	VAT	Cost
Nobridge Ltd	Grass Cutting	739.20	147.84	887.04
IdVerde	Bin Contract	183.41	36.68	220.09
C Hughes Groundcare	Grass Cutting + Additional	1,365.00	273.00	1,638.00
B Cartwright	SID Maintenance	300.00	00.00	300.00
Haggs	Play Area Repair	1,693.00	338.60	2,031.60
N Power	Lighting Supply	385.60	77.12	462.72
E-On	Lighting Maintenance	152.78	30.56	183.34
Hugo Fox	Website Provision	9.99	2.00	11.99
Telford & Wrekin Council	Election Fees	2,514.00	00.00	2,514.00
1 st Admaston Brownies	Grant Awarded	200.00	00.00	200.00
Cllr P Cooper	Chairman's Allowance	250.00	00.00	250.00
Unity Bank	Quarterly Charge	18.00	00.00	18.00
Various	Staffing Costs	2,708.98	00.00	2,708.98
Various	Office Costs	43.06	0.42	43.48
	Total	10,563.02	906.22	11,469.24

Bank Reconciliation – March 2024

Unity Current Account

Current A/C Balance 1/03/24	83,869.31
Minus payments made March	11,469.24
Add Receipts March	00.00
Add Clerk's salary – not paid from bank until 2/4/24	1,605.83
Balance 31/3/24	74,005.90
Unity Bank Statement 149	74,005.90

Other Banks

Unity Instant Access A/C Statement 121 Includes 400.09 interest payment	58,754.19
Natwest Business A/C Balance 31/3/24 Includes 2,542.86 interest payment	75,005.98

Total Balance all banks	207,766.07
Minus Earmarked Reserves as shown	82,205.00
Total Spend Amount (includes current budget outgoings remaining circa £30k)	125,561.07

Earmarked Reserves

Traffic Calming Admaston	40,000
Community Initiatives	1,500
Street Lighting Replacement Admaston	24,000
Playing Fields Maintenance	6,000
Little Free Library	500
Grounds Maintenance	1,000
Urgent Work Fund	
Outdoor Gyms, Wrockwardine (Commuted Sum)	660
Grant PCSO Vehicle	2,000
Solar Lights Wrockwardine	3,303
Car Park/Bus Shelter, Walcot	
SJ Roberts Grant Bird/Bat Boxes	192
B5063 Contribution	1,000
Feasibility Study Admaston	550
Traffic Calming	
Ward Fund Grant Bus Shelter Walcot	1,500

b) Accounts to date for Payment April 2024

Payee	Description	Net	VAT	Cost
Nobridge Ltd	Grass Cutting	739.20	147.84	887.04
Cllr E Ballantyne	Expenses	5.59	0.26	5.85
IdVerde	Bin Contract	183.41	36.68	220.09
C Hughes Groundcare	Grass & Hedge Cutting	1,350.00	270.00	1,620.00
B Cartwright	SID Maintenance	300.00	00.00	300.00
N Power	Lighting Supply	919.03	183.81	1,102.84
Hugo Fox	Website Provision	9.99	2.00	11.99
Various	Staffing Costs	2,758.17	00.00	2,758.17
Various	Office Costs	96.58	7.96	104.54
	Total	6,361.97	648.55	7,010.52

Signed: *J Hancox* (Clerk & RFO) Date: *8th May 2024*

Signed: *P Cooper* (Chairman) Date: *8th May 2024*

Appendix 1

SID Statistics April 2024

These were not presented at the meeting.

Xxxx indicates most recent data

Shawbirch Road, Admaston, South

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
Dec 22/Jan 23	13	11,580	890	
Feb/March 2023	13	13,253	1,019	
April 2023	13	15,065	1,154	
10/10/23-23/10/23	14	16,550	1,182	
19/12/23-31/12/23	13	11,408	878	42,800 vehicles
26/3/24-8/4/24	14	19,400	1,385	

Shawbirch Road, Admaston, North

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
January 2023	14	17,917	1,280	
Feb 2023	13	12,946	996	
April 23/May 23	13	12,717	967	
4/7/23-16/7/23	13	18,082	1,383	
26/9/23-8/10/23	13	15,995	1,230	
3/1/24-14/1/24	12	9,898	825	44,600 vehicles
12/3/24 – 24/3/24	13	12,920	994	

Wellington Road, Admaston, North

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
January 2023	13	7,548	581	
April 23/May 23	13	11,325	871	Road works by Post Office

Wellington Road, Admaston, South

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
Jan 23/Feb 23	13	2,747	211	
April 2023	13	1,403	108	
16/1/24 - 28/1/24	13	2,934	226	

Station Road, Admaston, North

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
January 2023	13	3,901	300	
March 2023	13	3,604	277	
July 2023	12	6,406	534	
24/10/23-4/11/23	13	12,474	959	
18/12/23-31/12/23	14	3,786	270	School holidays
26/3/24 – 7/4/24	14	4,551	325	26,250 vehicles

Station Road, Admaston, South

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
March/April 23	13	10,680	821	
June 2023	13	6,400	492	
August 2023	13	7,652	589	
26/9/23-8/10/23	13	4,989	384	Total vehicles approx. 32,650
3/1/24-14/1/24	12	4,147	346	
12/3/24 – 24/3/24	13	4,920	378	34,950 vehicles

Rushmore Lane, Allscott

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
May 2023	13	971	75	
May/June 2023	13	1,491	114	
20/8 – 9/9/23	21	1,663	79	
12/9/23 – 24/9/23	13	1,044	80	South
21/11/23-4/12/23	14	983	70	North
7/12/23-18/12/23	12	1,212	101	South
13/2/24 – 25/2/24	13	1,279	93	South
27/2/24 – 10/3/24	13	912	70	North

The Avenue, Wrockwardine, East

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
Dec 22/Jan 23	13	4,503	346	
March 2023	13	5,041	388	
May 23/June 23	13	3,441	264	Includes school half-term week
21/8 – 9/9/23	20	6,792	340	
5/12/23-17/12/23	13	4080	312	Approx 7,350 vehicles total
13/2/24-25/2/24	13	3,724	286	Approx 7,064 vehicles total

The Avenue, Wrockwardine, West

<u>Date</u>	<u>Days there</u>	<u>No vehicles exceeding</u>	<u>Daily average</u>	<u>Additional Comments</u>
Jan 2023	13	2,945	228	
March/April 23	13	3,476	277	
May 23	13	3,490	268	
12/9/23-24/9/23	13	3,354	258	Total vehicles approx. 7,150
21/11/23-3/12/23	13	3,171	226	Total vehicles approx. 7,510
27/2/24 – 10/3/24	13	3,187	245	Total vehicles approx. 6,850

High Ercall Road, Bratton, South (new location)

<u>Date</u>	<u>Days there</u>	<u>No vehicles exceeding</u>	<u>Daily average</u>	<u>Additional Comments</u>
7/11/23-19/11/23	13	681	52	20,668 vehicles
16/1/24-28/1/24	13	683	52	24,200 vehicles

High Ercall Road, Bratton, North (new location)

<u>Date</u>	<u>Days there</u>	<u>No vehicles exceeding</u>	<u>Daily average</u>	<u>Additional Comments</u>
24/10/23-5/11/23	13	2,855	220	27,640 vehicles